

SAYVILLE LIBRARY CIRCULATION POLICIES and FEES

Loan Period	Fines	Holdable/ Renewable*	Direct Access Other Libraries	ILL	Business Cards	Teacher cards
3 Days						
Quick Flicks	.50/10.00	No	No	No	No	No
7 Days	Min/Max					
New Adult, Juv, Teen Fiction Videos/DVDs	.05/5.00	Yes/Yes (1)	No	No	Yes	No
Adult, Juv, Teen Fiction Videos/DVDs	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Children's Holiday Collection (in season)	.05/5.00	Yes/No	No	No	Yes	Yes
14 Days						
New Adult, Juv, Teen Fiction & Non-Fiction Books, New Music; Adult Test Book Collection	.05/5.00	Yes/Yes (1)	No	No	Yes	No
New Adult, Juv, Teen Fiction & Non-Fiction Audio Books	.05/5.00	Yes/Yes (1)	No	No	Yes	No
Adult Career Collection	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Long Island Collection	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Equipment	.50/10.00	Yes/Yes (2)	No	No	Yes	Yes
21 Days						
Fiction & Non-Fiction Books and Audio Books	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Paperbacks/Periodicals	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Non-Fiction Videos/DVDs	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Music CDs	.05/5.00	Yes/Yes (2)	Yes	Yes	Yes	Yes
Educators Collection	.05/5.00	Yes/Yes (2)	No	Yes	Yes	Yes
Big Books/Kits	.05/5.00	Yes/Yes (2)	No	No	Yes	Yes
<u>*Most materials are holdable and renewable if no reserves for other patrons.</u>				Full privileges at Sayville Library only. Card may not be used at other libraries.		
Limits	Number					
Items per card	50					
Items per Audiovisual format per card	20					
Number of holds/reserves	50					
Number of notices-1st notice & bill	2					
Expiration of library cards	3 years					
Library card blocked at maximum fines/fees	\$5.00					
*Library reserves right to limit homework assignment materials		(adopted 9-8-04)				
Replacement Costs						
Lost or damaged materials	full replacement cost					
Missing part of multi-part items	full replacement cost	(adopted 11/2003)				
Lost library card	\$1.50					
Lost barcode	\$0.50					
Public Computer Printing						
Black & White pages	\$0.05 each					
Color pictures/photos	\$0.25 each					
Faxes	\$1.00 initial dialing; 50 cents per page after two					
Adoped July 2004						
Revised 11-12-04						
Revised 11-15-05						
Revised 2-08-10						
Revised 5-10-10						
Revised 7/10/17						