



Sayville Library
 88 Greene Avenue
 Sayville, NY 11782
 (631)589-4440
 www.sayvillelibrary.org

STAFF USE ONLY	
Date Application Received _____	Staff Initials _____

Application for Part-Time Library Page Employment

Sayville Library provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Sayville Library complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms, compensation and training.

PLEASE PRINT

<input type="checkbox"/> If under 18, please check box. Additional NYS Labor Laws apply to minors and working papers are required in the event of employment.	Department Preference: <input type="checkbox"/> Adult Services <input type="checkbox"/> Youth Services	Date of Application _____
Last Name _____	First Name _____	Middle Initial _____
Street Address _____	City _____	State _____ Zip Code _____
Telephone Number(s) _____	Email _____	

Have you ever filed an application with the Library before? <i>If yes, give date _____</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been employed by the Library before? <i>If yes, give date _____</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do any of your relatives work at the Library or serve on the Board of Trustees? <i>The Library has a Nepotism Policy which may prevent relatives of current employees or Trustees eligibility for employment.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
May the Library contact your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you prevented lawful employment in this country because of visa or immigration status? <i>Proof of citizenship or immigration status will be required upon employment</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently on "lay-off" status and subject to recall?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony or misdemeanor?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please indicate hours of availability:	Date available to start work ___/___/___
Monday _____	Tuesday _____
Wednesday _____	Thursday _____
Friday _____	Saturday _____ Sunday _____

Educational History			
Still in High School Grade _____	Graduated HS/ Completed GED	Some College Graduated College	Are you involved in after-school activities? <input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT EXPERIENCE

Start with your present or last job.

1. Employer		Work Performed
Address		
Telephone Number(s)		
Job Title	Supervisor	Reason for leaving
2. Employer		Work Performed
Address		
Telephone Number(s)		
Job Title	Supervisor	Reason for leaving

References <i>Please list three references.</i>	
Name	Phone
Address	
Name	Phone
Address	
Name	Phone
Address	

Applicant's Statement

I understand that submission of application does not guarantee an interview and/or employment.

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that a background check may be conducted.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules, regulations and policies of the Sayville Library.

Signature of Applicant

Date