



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, July 8, 2019**

PRESENT:

Joseph Loughren
Linda Halliday
Marianne Bastian
Debra Mitchell
Louisa Kieffer
Jennifer Fowler, Director
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:30 PM.

After review, a motion was made to approve the Minutes of June 10, 2019 Regular Board Meeting. (Mitchell, Halliday) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Loughren, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-8, 2019 authorization list. (Loughren, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the June 11-30, 2019 Prepaid authorization list. (Halliday, Mitchell) Motion carried 5 – 0

After review, a motion was made to approve the June 2019 Payroll Warrant as presented by M. Bastian. (Mitchell, Loughren) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending June 30, 2019 were reviewed.

No Public Expression.

Budget & Finance Committee – no report.

Services & Programs Committee – no report.

Personnel Committee – no report.

Bylaws & Policies Committee – no report.

After review, a motion was made to accept the Director's Report dated July 8, 2019. (Loughren, Halliday) Motion carried 5 – 0.

The statistics and circulation figures for June 2019 were reviewed.

After review, a motion was made to accept the Personnel Report dated July 8, 2019. (Halliday, Loughren) Motion carried 5 – 0.

The Assistant Director's Report was reviewed.

The Adult Services Department Head report was reviewed.

A motion to approve trustees D. Mitchell and M. Bastian to review August bills in lieu of August Board meeting. (Mitchell, Halliday) Motion carried 5 – 0

A motion was made to approve the closing of the Library on December 17, 2019 for Staff Development Day. (Halliday, Kieffer)

A motion was made to approve the purchase of new computers and monitors not to exceed \$18,200. (Mitchell, Kieffer)

A motion was made to approve the purchase of a laptop for gaming use not to exceed \$1,105. (Loughren, Halliday)

Correspondence letter from Angie Carpenter was reviewed.

The calendar of events for July and August 2019 were reviewed.

A motion was made to approve the meeting room application for the Greater Sayville Lions Club. (Loughren, Halliday)

The next regular meeting of the Library Board will be held on Monday, September 9, 2019 at 7:00 PM.

A motion was made to adjournment the meeting at 8:35 pm. (Loughren)



Debra Mitchell
Board Secretary