

**Meeting of the Sayville Library Board of Trustees**  
**Tuesday, October 15, 2019, 7:00 PM**  
**Agenda**

- I. Convening
  - A. Call to Order
  - B. *Pledge of Allegiance*
  
- II. Reading and Acceptance of the Minutes & Agenda
  - A. The minutes of the September 9, 2019 Regular Board Meeting\*
  - B. Corrections or amendments to the Agenda\*
  
- III. Financial Matters
  - A. Examination and approval of the October 1-15, 2019 authorization\*
  - B. Examination and approval of the September 10-30, 2019 **Prepaid** authorization list\*
  - C. Examination and approval of the September Payroll Warrant\*
  - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending September 30, 2019
  
- IV. A. Opportunity for Public Expression
  
- V. Committee Reports
  - A. Budget & Finance - Loughren & Kieffer
  - B. Services & Programs - Halliday & Mitchell
  - C. Personnel - Mitchell & Kieffer
  - D. By-Laws & Policies - Halliday & Loughren
  
- VI. Administration Reports
  - A. Director's Monthly Report\*
  - B. Statistics and circulation figures for September 2019
  - C. Personnel Report – October 2019\*
  - D. Department Head's Quarterly Report – D. DiBerardino, Youth Services
  - E. Assistant Director's Report – R. Goykin
  
- VII. Unfinished Business
  
- VIII. New Business
  - A. Staff Office Reconfiguration\*
  - B. Review of Financial Statement for Fiscal Year ending June 30, 2019 –Baldessari & Coster – Albert Coster
  - C. Approval of Financial Statement for Fiscal Year ending June 30, 2019\*
  - D. Amendment to the Library's 3D Printing Policy\*
  - E. Credit Card Limit\*
  
- IX. Correspondence
  
- X. Exhibits, Miscellaneous Library Information
  - A. Meeting Room Request – Sayville High School Tabletop Club\*
  
- XI. Executive Session (if necessary)
  
- XII. Announcements
  - A. The next regular meeting of the Library Board will be held on Tuesday, November 12, 2019 at 7:00 PM
  
- XIII. Adjournment\*

\* indicates action may be needed