Meeting of the Sayville Library Board of Trustees  
Tuesday, October 15, 2019, 7:00 PM  
Agenda

I. Convening  
A. Call to Order  
B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda  
A. The minutes of the September 9, 2019 Regular Board Meeting*  
B. Corrections or amendments to the Agenda*

III. Financial Matters  
A. Examination and approval of the October 1-15, 2019 authorization*  
B. Examination and approval of the September 10-30, 2019 Prepaid authorization list*  
C. Examination and approval of the September Payroll Warrant*  
D. Review of the District Treasurer’s Monthly Reports (Schedule of Appropriations) for the period ending September 30, 2019

IV. A. Opportunity for Public Expression

V. Committee Reports  
A. Budget & Finance - Loughren & Kieffer  
B. Services & Programs - Halliday & Mitchell  
C. Personnel - Mitchell & Kieffer  
D. By-Laws & Policies - Halliday & Loughren

VI. Administration Reports  
A. Director’s Monthly Report*  
B. Statistics and circulation figures for September 2019  
C. Personnel Report – October 2019*  
D. Department Head’s Quarterly Report – D. DiBerardino, Youth Services  
E. Assistant Director’s Report – R. Goykin

VII. Unfinished Business

VIII. New Business  
A. Staff Office Reconfiguration*  
B. Review of Financial Statement for Fiscal Year ending June 30, 2019 – Baldessari & Coster – Albert Coster  
C. Approval of Financial Statement for Fiscal Year ending June 30, 2019*  
D. Amendment to the Library’s 3D Printing Policy*  
E. Credit Card Limit*

IX. Correspondence

X. Exhibits, Miscellaneous Library Information  
A. Meeting Room Request – Sayville High School Tabletop Club*

XI. Executive Session (if necessary)

XII. Announcements  
A. The next regular meeting of the Library Board will be held on Tuesday, November 12, 2019 at 7:00 PM

XIII. Adjournment*  
* indicates action may be needed