



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, November 12, 2019**

PRESENT:

Joseph Loughren
Louisa Kieffer
Linda Halliday
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT: Marianne Bastian with excuse

Library Board Vice President Joseph Loughren called the meeting to order at 7:07 PM.

After review, a motion was made to approve the Minutes of October 15, 2019 Regular Board Meeting. (Halliday, Mitchell) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda.
(Kieffer, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the November 1-12, 2019 authorization list.
(Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the October 16-31, 2019 Prepaid authorization list.
(Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the October 2019 Payroll Warrant as presented by D. Mitchell. (Kieffer, Halliday) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending October 31, 2019 were reviewed.

No Public Expression.

Budget & Finance Committee – no report.

Services & Programs Committee – no report.

Personnel Committee – no report.

Bylaws & Policies Committee – no report.

After review, a motion was made to accept the Director's Report dated November 12, 2019.
(Halliday, Mitchell) Motion carried 4 – 0.

The statistics and circulation figures for October 2019 were reviewed.

After review, a motion was made to accept the Personnel Report dated November 12, 2019. (Halliday, Kieffer) Motion carried 4 – 0.

The report from Local History Librarian, Stephanie DiChiara was reviewed.

The Assistant Director's Report was reviewed.

The SCLS Trustee Election candidates were reviewed and ballots were submitted.

A motion was made to review and approve the SCLS 2020 Operating Budget. (Kieffer, Mitchell) Motion carried 4 – 0.

The Proposed 2020 Live-brary.com Downloads cost was reviewed.

The Macmillan eBook Embargo was reviewed.

A motion was made to approve Robert Goykin to attend the PLA Conference. (Mitchell, Halliday) Motion carried 4 – 0.

The calendar of events for November and December 2019 were reviewed.

The next regular meeting of the Library Board will be held on Monday, December 9, 2019 at 7:00 PM.

A motion was made to adjournment the meeting at 8:55 pm. (Halliday) Motion carried 4 – 0.

~~Debra Mitchell~~
Board Secretary

Louisa Kieffer
Deputy Secretary

