

Meeting of the Sayville Library Board of Trustees
Tuesday, November 12, 2019, 7:00 PM
Agenda

- I. Convening
 - A. Call to Order
 - B. *Pledge of Allegiance*

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the October 15, 2019 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the November 1-12, 2019 authorization*
 - B. Examination and approval of the October 16-31, 2019 **Prepaid** authorization list*
 - C. Examination and approval of the October Payroll Warrant*
 - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending October 31, 2019

- IV. A. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance - Loughren & Kieffer
 - B. Services & Programs - Halliday & Mitchell
 - C. Personnel - Mitchell & Kieffer
 - D. By-Laws & Policies - Halliday & Loughren

- VI. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for October 2019
 - C. Personnel Report – November 2019*
 - D. Quarterly Report – S. DiChiara, Local History
 - E. Assistant Director's Report – R. Goykin

- VII. Unfinished Business

- VIII. New Business
 - A. SCLS Trustee Election*
 - B. SCLS 2020 Operating Budget*
 - C. Proposed 2020 Live-brary.com Downloads Cost
 - D. Macmillan eBook Embargo
 - E. Approval for PLA Conference Attendance*

- IX. Correspondence

- X. Exhibits, Miscellaneous Library Information

- XI. Executive Session (if necessary)

- XII. Announcements
 - A. The next regular meeting of the Library Board will be held on Monday, December 9, 2019 at 7:00 PM

- XIII. Adjournment* * indicates action may be needed