



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, January 13, 2020**

PRESENT:

Joseph Loughren
Louisa Kieffer
Linda Halliday
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT: Marianne Bastian with excuse

Library Board Vice President Joseph Loughren called the meeting to order at 7:05 PM.

After review, a motion was made to approve the Minutes of the December 9, 2019 Regular Board Meeting. (Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda.
(Halliday, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the January 1-13, 2020 authorization list.
(Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the December 10-31, 2019 Prepaid authorization list.
(Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the January 1-13, 2020 Capital Fund authorization list. (Halliday, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the December 2019 Payroll Warrant as presented by L. Kieffer. (Halliday, Mitchell) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending December 31, 2019 were reviewed.

No Public Expression.

Budget & Finance Committee – no report.

Services & Programs Committee – no report.

Personnel Committee – no report.

Bylaws & Policies Committee – no report.

After review, a motion was made to accept the Director's Report dated January 13, 2020. (Halliday, Mitchell) Motion carried 4 – 0.

The statistics and circulation figures for December 2019 were reviewed.

After review, a motion was made to accept the Personnel Report dated January 13, 2020. (Kieffer, Mitchell) Motion carried 4 – 0.

The report from Head of Outreach Service, Jonathan Pryer was reviewed.

The Assistant Director's Report was reviewed.

An update on the Library website was discussed.

A motion was made to approve the Meeting room request for the La Leche League. (Halliday, Mitchell) Motion carried 4 – 0.

The calendar of events for January 2020 and February 2020 were reviewed.

The next regular meeting of the Library Board will be held on Monday, February 10, 2020 at 7:00 PM.

A motion was made to adjournment the meeting at 7:57 pm. (Halliday) Motion carried 4 – 0.



Debra Mitchell
Board Secretary