

**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, February 10, 2020**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Linda Halliday  
Debra Mitchell  
Jennifer Fowler, Director  
Robert Goykin, Assistant Director  
Jody D'Ambrosio, Business Manager

**ABSENT:** Louisa Kieffer with excuse

Library Board President Marianne Bastian called the meeting to order at 7:05 PM.

After review, a motion was made to approve the Minutes of the January 13, 2020 Regular Board Meeting. (Halliday, Loughren) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda.  
(Loughren, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the February 1-10, 2020 authorization list.  
(Halliday, Loughren) Motion carried 4 – 0.

After review, a motion was made to approve the January 14-31, 2020 Prepaid authorization list.  
(Halliday, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the February 1-10, 2020 Capital Fund authorization list. (Halliday, Loughren) Motion carried 4 – 0.

After review, a motion was made to approve the January 2020 Payroll Warrant as presented by D.Mitchell. (Halliday, Loughren) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending January 31, 2020 were reviewed.

No Public Expression.

Budget & Finance Committee – Committee met on January 28, 2020 to review and discuss the 2020-2021 proposed annual budget.

Services & Programs Committee – no report.

Personnel Committee – no report.

Bylaws & Policies Committee – no report.

After review, a motion was made to accept the Director's Report dated February 10, 2020. (Halliday, Mitchell) Motion carried 4 – 0.

The statistics and circulation figures for January 2020 were reviewed.

After review, a motion was made to accept the Personnel Report dated February 10, 2020. (Halliday, Loughren) Motion carried 4 – 0.

The report from Adult Program Coordinator/Page Supervisor, Peter Baumann was reviewed.

The Assistant Director's Report was reviewed.

An update on the Library parking lot was discussed.

The Director presented a draft of the 2020-2021 proposed budget.

A motion was made to approve the removal of equipment. (Loughren, Halliday) Motion carried 4 – 0. (See attached list of equipment)

Correspondence from Sayville Village Improvement Society was reviewed.

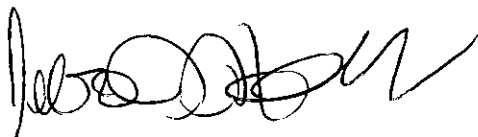
A motion was made to approve the Meeting room request for Innersight. (Halliday, Mitchell) Motion carried 4 – 0.

A motion was made to approve the Meeting room and filming request for the Sons & Daughters of Italy. (Halliday, Mitchell) Motion carried 4 – 0.

The calendar of events for February 2020 and March 2020 were reviewed.

The next regular meeting of the Library Board will be held on Monday, March 9, 2020 at 7:00 PM.

A motion was made to adjournment the meeting at 8:40 pm. (Halliday) Motion carried 4 – 0.



Debra Mitchell  
Board Secretary

### Discards Inventory List - February 2020

Model	Service Tag/Serial No.	Price
Dell Computer OptiPlex 3020	BNDKW12	\$150
Dell Computer OptiPlex 3020	BNBKW12	\$150
Dell Computer OptiPlex 3020	BN9DW12	\$150
Dell Computer OptiPlex 3020	BN6FW12	\$150
Dell Computer OptiPlex 3020	BNC4W12	\$150
Dell Computer OptiPlex 3020	BNBDW12	\$150
Dell Computer OptiPlex 3020	BNDJW12	\$150
Dell Computer OptiPlex 780	BZBQNN1	\$50-100
Dell Computer OptiPlex 760	6R7H1C1	\$50-100
Dell Computer OptiPlex 790	JPNMSR1	\$50-100
Dell Computer OptiPlex 790	JPNN1R1	\$50-100
Dell Computer MTC2 Dimension 2400	DJV5441	\$50-100
Acer Computer VT6900	80400004801	\$50-100
Tripp Lite Uninterruptible Power Supply OMNI VSI 1500 XL	2144400M619700009	\$300
6B 2500 Firewall	56000366	\$150
HP ProLiant Server ML370G66	MXQ1160228	\$1,000
HP ProLiant Server ML3CG66	USE232BM8L	\$1,000
Lenovo Monitor LT900	V14N034	\$50
ViewSonic Monitor VA2037-LED	TEQ141922983	\$50
ViewSonic Monitor VA2037-LED	TEQ 141922985	\$50
ViewSonic Monitor VA2037-LED	TEQ 133121089	\$50
HP Monitor L191S	KRJ1290HM0	\$50
ASUS Monitor VR198	G1LMTF129793	\$50
Acer Monitor V193W	13902996185	\$50
Acer Monitor L942PE	212NDSKEM270	\$50
ViewSonic Monitor P38W9	56B121624287	\$50
ViewSonic Monitor VA255	4D3151900514	\$50
ViewSonic Monitor VA1938	56B121624292	\$50
Acer Monitor V193	92502186342	\$50
Acer Monitor V193	92502260642	\$50
Acer Monitor V193	92502189242	\$50
Acer Monitor V193	24104999285	\$50
Acer Monitor V193W	13908000185	\$50
Acer Monitor V193W	24105004085	\$50