

Meeting of the Sayville Library Board of Trustees
Monday, February 10, 2020, 7:00 PM
Agenda

- I. Convening
 - A. Call to Order
 - B. *Pledge of Allegiance*

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the January 13, 2020 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the February 1-10, 2020 authorization*
 - B. Examination and approval of the January 14-31, 2020 **Prepaid** authorization list*
 - C. Examination and approval of the February 1-10, 2020 **Capital** Fund Authorization*
 - D. Examination and approval of the January Payroll Warrant*
 - E. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending January 31, 2020

- IV. A. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance - Loughren & Kieffer
 - B. Services & Programs - Halliday & Mitchell
 - C. Personnel - Mitchell & Kieffer
 - D. By-Laws & Policies - Halliday & Loughren

- VI. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for January 2020
 - C. Personnel Report – February 2020*
 - D. Quarterly Report – P. Baumann, Adult Program Coordinator
 - E. Assistant Director's Report – R. Goykin

- VII. Unfinished Business
 - A. Parking Lot

- VIII. New Business
 - A. Review of the Draft Budget for 2020-2021 (Handout at Meeting)
 - B. Approval for removal of equipment*

- IX. Correspondence
 - A. Sayville Village Improvement Society

- X. Exhibits, Miscellaneous Library Information
 - A. Meeting Room Request *Innersight**
 - B. Meeting Room Request *Sons & Daughters of Italy**

- XI. Executive Session (if necessary)

- XII. Announcements
 - A. The next regular meeting of the Library Board will be held on Monday, March 9, 2020 at 7:00 PM

- XIII. Adjournment*

* indicates action may be needed