Meeting of the Sayville Library Board of Trustees
Monday, February 10, 2020, 7:00 PM
Agenda

I. Convening
   A. Call to Order
   B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda
   A. The minutes of the January 13, 2020 Regular Board Meeting*
   B. Corrections or amendments to the Agenda*

III. Financial Matters
   A. Examination and approval of the February 1-10, 2020 authorization*
   B. Examination and approval of the January 14-31, 2020 Prepaid authorization list*
   C. Examination and approval of the February 1-10, 2020 Capital Fund Authorization*
   D. Examination and approval of the January Payroll Warrant*
   E. Review of the District Treasurer’s Monthly Reports (Schedule of Appropriations) for the period ending January 31, 2020

IV. A. Opportunity for Public Expression

V. Committee Reports
   A. Budget & Finance - Loughren & Kieffer
   B. Services & Programs - Halliday & Mitchell
   C. Personnel - Mitchell & Kieffer
   D. By-Laws & Policies - Halliday & Loughren

VI. Administration Reports
   A. Director’s Monthly Report*
   B. Statistics and circulation figures for January 2020
   C. Personnel Report – February 2020*
   D. Quarterly Report – P. Baumann, Adult Program Coordinator
   E. Assistant Director’s Report – R. Goykin

VII. Unfinished Business
   A. Parking Lot

VIII. New Business
   A. Review of the Draft Budget for 2020-2021 (Handout at Meeting)
   B. Approval for removal of equipment*

IX. Correspondence
   A. Sayville Village Improvement Society

X. Exhibits, Miscellaneous Library Information
   A. Meeting Room Request Innersight*
   B. Meeting Room Request Sons & Daughters of Italy*

XI. Executive Session (if necessary)

XII. Announcements
   A. The next regular meeting of the Library Board will be held on Monday, March 9, 2020 at 7:00 PM

XIII. Adjournment* * indicates action may be needed