

Meeting of the Sayville Library Board of Trustees
Monday, May 11, 2020, 7:00 PM
via Zoom Meeting ID 934-8183-8586

Agenda

- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance
- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the April 13, 2020 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*
- III. Financial Matters
 - A. Examination and approval of the May 1-10, 2020 authorization*
 - B. Examination and approval of the April 14-30, 2020 **Prepaid** authorization list*
 - C. Examination and approval of the April Payroll Warrant*
 - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending April 30, 2020
- IV. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for April 2020
 - C. Personnel Report for April 2020*
 - D. Department Heads Report
 - E. Assistant Director's Report
- V. Unfinished Business
 - A. Review and Approval of 2020-2021 Proposed Operating Budget*
 - B. Trustee Election
- VI. New Business
 - A. Two Signature Requirement on Checks*
 - B. Fines*
- VII. Correspondence
 - A. Note of Condolence – Weglarz Family
 - B. Thank You Note – Shirley Thomson
- VIII. Executive Session*
- IX. Announcements
 - A. The next regular meeting of the Library Board will be held on Monday, June 8, 2020 at 7:00 PM
- X. Adjournment*

* indicates action may be needed