



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, July 13, 2020
via Zoom Meeting ID 864-0690-9251**

PRESENT:

Marianne Bastian
Joseph Loughren
Linda Halliday
Louisa Kieffer
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:54 PM.

After review, a motion was made to approve the Minutes of the June 8, 2020 Regular Board Meeting. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Kieffer, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-13, 2020 authorization list. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the June 9-30, 2020 Prepaid authorization list. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the June 2020 Payroll Warrant as presented by L. Kieffer. (Loughren, Halliday) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending June 30, 2020 were reviewed.

After review, a motion was made to accept the Director's Report dated July 13, 2020. (Mitchell, Loughren) Motion carried 5 – 0.

The statistics and circulation figures for June 2020 were reviewed.

After review, a motion was made to accept the Personnel Report for July 2020. (Loughren, Kieffer) Motion carried 5 – 0.

A report from the Head of Outreach Services was reviewed.

The Assistant Director's Report was reviewed.

A motion was made to approve the cancellation of the August 10, 2020 Board meeting. (Kieffer, Halliday) Motion carried 5 - 0.

A motion was made to approve Debra Mitchell and Linda Halliday to review the August 2020 bills for payment. (Kieffer, Loughren) Motion carried 5 - 0.

A discussion about how COVID-19 will affect future library services took place.

Correspondence from Sal Ferrante was shared.

Correspondence from Barbara Fitzpatrick, President of SVIS, was shared.

A motion was made at 9:16 PM to enter executive session to discuss staff salaries. (Loughren, Kieffer) Motion carried 5 - 0.

A motion was made at 9:21 PM to exit Executive Session. (Loughren, Mitchell) Motion carried 5 - 0.

A motion was made to approve a 1.5% increase to the annual salary of the Library Director retroactive to July 1, 2020. (Mitchell, Halliday) Motion carried 5 - 0.

The next regular meeting of the Library Board will be held on Monday, September 14, 2020 at 7:00 PM.

A motion was made to adjournment the meeting at 9:23 pm. (Halliday) Motion carried 5 - 0.

A handwritten signature in black ink that reads "Debra Mitchell". The signature is written in a cursive, flowing style.

Debra Mitchell
Board Secretary