Meeting of the Sayville Library Board of Trustees  
Monday, September 14, 2020, 7:00 PM  
Agenda

I. Convening  
   A. Call to Order  
   B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda  
   A. The minutes of the July 13, 2020 Regular Board Meeting*  
   B. The minutes of the July 13, 2020 Reorganization Board Meeting*  
   C. Corrections or amendments to the Agenda*

III. Financial Matters  
   A. Examination and approval of the September 1-14, 2020 authorization*  
   B. Examination and approval of the August 11-31, 2020 Prepaid authorization list*  
   C. Examination and approval of the August 2020 Payroll Warrant*  
   D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending August 31, 2020

IV. Opportunity for Public Expression

V. Committee Reports  
   A. Budget & Finance Halliday & Kieffer  
   B. Services & Programs Loughren & Kieffer  
   C. Personnel Lougren & Mitchell  
   D. By-Laws & Policies Mitchell & Halliday

VI. Administration Reports  
   A. Director's Monthly Report*  
   B. Statistics and circulation figures for August 2020  
   C. Personnel Report for September 2020*  
   D. Adult Programmer/Page Supervisor Report – Peter Baumann  
   E. Assistant Director’s Report

VII. New Business  
   A. Disposal of Equipment*  
   B. Notice of FNBLI rate change  
   C. Telecommuting Policy*  
   D. Community Survey  
   E. Open Meetings  
   F. Programming

VIII. Correspondence  
   A. Chris & Donna Heisig  
   B. James Bertsch

IX. Executive Session (if necessary)

X. Announcements  
   A. The next regular meeting will take place at 7:00 PM on Tuesday, October 13, 2020.

XI. Adjournment*  
* indicates action may be needed