

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, October 13, 2020**

PRESENT:

Joseph Loughren
Linda Halliday
Louisa Kieffer
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Marianne Bastian

Library Board Vice-President Joseph Loughren called the meeting to order at 7:06 PM.

After review, a motion was made to approve the Minutes of the September 14, 2020 Regular Board Meeting. (Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the October 1-13, 2020 authorization list. (Mitchell, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the September 15-30, 2020 Prepaid authorization list. (Kieffer, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the September 2020 Payroll Warrant as presented by L. Kieffer. (Halliday, Mitchell) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending September 30, 2020 were reviewed.

After review, a motion was made to accept the Director's Report dated October 13, 2020. (Halliday, Mitchell) Motion carried 4 – 0.

The statistics and circulation figures for September 2020 were reviewed.

A report from the Head of Youth Services was reviewed.

The Assistant Director's Report was reviewed.

The Community Space Survey results were reviewed.

A motion was made to approve the Financial Statement for fiscal year ending June 30, 2020 as presented by Al Coster. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the Media Conversion Policy with amendments. (Halliday, Mitchell) Motion carried 4 – 0.

The SCLS Draft of fiscal year 2021 Budget was reviewed.

The calendar of events for October and November 2020 were reviewed.

The next regular meeting of the Library Board will be held on Monday, November 9, 2020 at 7:00 PM via Zoom.

A motion was made to adjournment the meeting at 8:57 pm. (Kieffer) Motion carried 4 – 0.

Debra Mitchell
Board Secretary