

Meeting of the Sayville Library Board of Trustees
Monday, November 9, 2020, 7:00 PM
Via Zoom Meeting ID # 878 0656 1618
Agenda

- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the October 13, 2020 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the November 1-9, 2020 authorization*
 - B. Examination and approval of the October 14-31, 2020 **Prepaid** authorization list*
 - C. Examination and approval of the November 1-9, 2020 **Capital Fund** authorization*
 - D. Examination and approval of the October 2020 Payroll Warrant*
 - E. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending October 31, 2020

- IV. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance Halliday & Kieffer
 - B. Services & Programs Loughren & Kieffer
 - C. Personnel Loughren & Mitchell
 - D. By-Laws & Policies Mitchell & Halliday

- VI. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for October 2020
 - C. Personnel Report for November 2020*
 - D. Local History Librarian Report – Stephanie DiChiara
 - E. Assistant Director's Report

- VII. New Business
 - A. QuickBooks Conversion
 - B. Soliciting, Fundraising, Petitioning & Campaigning Policy*
 - C. SCLS Trustee Election*
 - D. SCLS 2021 Operating Budget*

- VIII. Correspondence
 - A. James Bertsch

- IX. Exhibits, Miscellaneous Library Information

- X. Executive Session (if necessary)

- XI. Announcements
 - A. The next regular meeting will take place at 7:00 PM on Monday, December 14, 2020.

- XII. Adjournment* * indicates action may be needed