



**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, December 14, 2020**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Linda Halliday  
Louisa Kieffer  
Jennifer Fowler, Director  
Robert Goykin, Assistant Director  
Jody D'Ambrosio, Business Manager

**ABSENT WITH EXCUSE:**

Debra Mitchell

Library Board President Marianne Bastian called the meeting to order at 7:03 PM.

After review, a motion was made to approve the Minutes of the November 9, 2020 Regular Board Meeting. (Kieffer, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the Minutes of the November 16, 2020 Special Board Meeting. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Kieffer, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the December 1-14, 2020 authorization list. (Kieffer, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the November 10-30, 2020 Prepaid authorization list. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the November 2020 Payroll Warrant as presented by L. Kieffer. (Halliday, Loughren) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending November 30, 2020 were reviewed.

After review, a motion was made to accept the Director's Report dated December 14, 2020. (Halliday, Kieffer) Motion carried 4 - 0.

The statistics and circulation figures for November 2020 were reviewed.

After review, a motion was made to accept the Personnel Report for December 2020. (Loughren, Halliday) Motion carried 4 - 0.

A report from the Youth Services Program Coordinator Librarian was reviewed.

The Assistant Director's Report was reviewed.

After review, a motion was made to approve the purchase of the 200 Mbps DIA Internet Connection including a three year SCLS Shared Service Agreement for a cost of \$9,900 per year. (Halliday, Kieffer) Motion carried 4 - 0.

After review, a motion was made to approve the purchase of the Sonic Wall upgrade with Shared Services Agreement for \$4,145 total for three years. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to accept the updates to the COVID-19 Reopening Safety Plan. (Kieffer, Halliday) Motion carried 4 - 0.

Citation of Appreciation from Legislator Anthony Piccirillo was shared.

Correspondence from Marilyn Price was shared.

The calendar of events for December 2020 and January 2021 were reviewed.

A motion was made to enter Executive Session at 8:19 pm to discuss a Library incident. (Halliday, Kieffer) Motion carried 4 - 0.

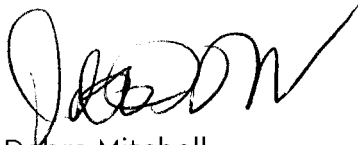
A motion was made to exit Executive Session at 8:33 pm. (Loughren, Halliday) Motion carried 4 - 0.

The next regular meeting of the Library Board will be held on Monday, January 11, 2021 at 7:00 PM via Zoom.

A motion was made to adjournment the meeting at 8:35 pm. (Loughren) Motion carried 4 - 0.

Respectfully Submitted  
Jennifer Fowler, Director

As taken by  
Jody D'Ambrosio



Debra Mitchell  
Board Secretary