



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, January 11, 2021**

PRESENT:

Marianne Bastian
Debra Mitchell
Linda Halliday
Louisa Kieffer
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Joseph Loughren

Library Board President Marianne Bastian called the meeting to order at 7:06 PM.

After review, a motion was made to approve the Minutes of the December 14, 2020 Regular Board Meeting. (Halliday, Kieffer) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the January 1-11, 2021 authorization list. (Kieffer, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the December 15-31, 2020 Prepaid authorization list. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the December 2020 Payroll Warrant as presented by L. Kieffer. (Halliday, Mitchell) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending December 31, 2020 were reviewed.

After review, a motion was made to accept the Director's Report dated January 11, 2021. (Halliday, Mitchell) Motion carried 4 - 0.

The statistics and circulation figures for December 2020 were reviewed.

After review, a motion was made to accept the Personnel Report for January 2021. (Kieffer, Halliday) Motion carried 4 - 0.

A report from the Adult Services Department Head was reviewed.

The Assistant Director's Report was reviewed.

The COVID-19 Precautionary Plan was discussed.

Correspondence from Long Island Cares was shared.

The calendar of events for February 2021 was reviewed.

A motion was made to enter Executive Session at 8:19 pm to discuss CSEA Employee Contract. (Kieffer, Mitchell) Motion carried 4 - 0.

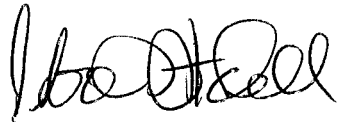
A motion was made to exit Executive Session at 8:43 pm. (Mitchell, Halliday) Motion carried 4 - 0.

The next regular meeting of the Library Board will be held on Monday, February 8, 2021 at 7:00 PM via Zoom.

A motion was made to adjournment the meeting at 8:44 pm. (Kieffer) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

A handwritten signature in black ink, appearing to read "Debra Mitchell". The signature is stylized and cursive.

Debra Mitchell
Board Secretary