



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, February 8, 2021
Via Zoom Meeting ID # 874 2112 4670**

PRESENT:

Marianne Bastian
Joseph Loughren
Debra Mitchell
Linda Halliday
Louisa Kieffer
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:05 PM.

After review, a motion was made to approve the Minutes of the January 11, 2021 Regular Board Meeting. (Mitchell, Halliday) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Kieffer, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the February 1-8, 2021 authorization list. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the January 12-31, 2021 Prepaid authorization list. (Halliday , Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the January 2021 Payroll Warrant as presented by D. Mitchell. (Halliday, Loughren) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending January 31, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated February 8, 2021. (Halliday, Kieffer) Motion carried 5 – 0.

The statistics and circulation figures for January 2021 were reviewed.

A report from the Teen Services Department Head was reviewed.

The Assistant Director's Report was reviewed.

The Director presented a draft of the 2021-2022 proposed budget.

Correspondence from the U.S. Census Bureau was shared.

The next regular meeting of the Library Board will be held on Monday, March 8, 2021 at 7:00 PM via Zoom.

A motion was made to adjournment the meeting at 8:34 pm. (Halliday) Motion carried 5 – 0.

Respectfullt Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

A handwritten signature in black ink, appearing to read "Debra Mitchell". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Debra Mitchell
Board Secretary