

**Meeting of the Sayville Library Board of Trustees**  
**Monday, February 8, 2021, 7:00 PM**  
**Via Zoom Meeting ID # 874 2112 4670**

Agenda

- I. Convening
  - A. Call to Order
  - B. Pledge of Allegiance
  
- II. Reading and Acceptance of the Minutes & Agenda
  - A. The minutes of the January 11, 2021 Regular Board Meeting\*
  - B. Corrections or amendments to the Agenda\*
  
- III. Financial Matters
  - A. Examination and approval of the February 1-8, 2021 authorization\*
  - B. Examination and approval of the January 12-31, 2021 **Prepaid** authorization list\*
  - C. Examination and approval of the January 2021 Payroll Warrant\*
  - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending January 31, 2021
  
- IV. Opportunity for Public Expression
  
- V. Committee Reports
  - A. Budget & Finance                      Halliday & Kieffer
  - B. Services & Programs                  Loughren & Kieffer
  - C. Personnel                                  Loughren & Mitchell
  - D. By-Laws & Policies                      Mitchell & Halliday
  
- VI. Administration Reports
  - A. Director's Monthly Report\*
  - B. Statistics and circulation figures for January 2021
  - C. Teen Services Department Head Report – Marianne Ramirez
  - D. Assistant Director's Report
  
- VII. Unfinished Business
  
- VIII. New Business
  - A. Review of the Draft Budget for 2021-2022 (Presentation at Meeting)
  
- IX. Correspondence
  - A. U.S. Census Bureau
  
- X. Exhibits, Miscellaneous Library Information
  
- XI. Executive Session (if necessary)
  
- XII. Announcements
  - A. The next regular meeting will take place at 7:00 PM on Monday, March 8, 2021.
  
- XIII. Adjournment\* \* indicates action may be needed