

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, April 12, 2021
Via Zoom Meeting ID # 831 0975 8081**

PRESENT:

Marianne Bastian
Joseph Loughren
Linda Halliday
Louisa Kieffer
Jennifer Fowler, Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Debra Mitchell
Robert Goykin, Assistant Director

Library Board President Marianne Bastian called the meeting to order at 7:02 PM.

After review, a motion was made to approve the Minutes of the March 8, 2021 Regular Board Meeting. (Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda. (Loughren, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the April 1-12, 2021 authorization list. (Kieffer, Loughren) Motion carried 4 – 0.

After review, a motion was made to approve the March 9-31, 2021 Prepaid authorization list. (Halliday, Loughren) Motion carried 4 – 0.

After review, a motion was made to approve the March 2021 Payroll Warrant as presented by L. Kieffer. (Halliday, Loughren) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending March 31, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated April 12, 2021. (Kieffer, Halliday) Motion carried 4 – 0.

The statistics and circulation figures for March 2021 were reviewed.

A report from the Head of Outreach Services was reviewed.

The Assistant Director's Report was reviewed.

After review, a motion was made to approve the amendments to the Library Card Policy. (Loughren, Halliday) Motion carried 4 – 0.

After review, a motion was made to accept the amendments to the Circulation Loan Rules Policy. (Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to table the LED Project Management Proposal from The Facility Management Group until the May 2021 Board meeting. (Halliday, Kieffer) Motion carried 4 – 0.

J. Fowler acknowledged that Jonathan Pryer was presented with the NYS Outstanding Librarian Award.

The calendar of events for April 2021 and May 2021 were reviewed.

A motion was made to enter Executive Session to discuss Labor Negotiations at 8:47 pm (Halliday, Loughren).

A motion was made to exit Executive Session at 9:03 pm (Halliday, Loughren).

The next regular meeting of the Library Board will be held on Monday, May 10, 2021 at 7:00 PM via Zoom.

A motion was made to adjournment the meeting at 9:04 pm. (Halliday) Motion carried 4 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary