



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, May 10, 2021
Via Zoom Meeting ID # 873 4568 5937**

PRESENT:

Marianne Bastian
Joseph Loughren
Linda Halliday
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Louisa Kieffer

Library Board President Marianne Bastian called the meeting to order at 7:06 PM.

After review, a motion was made to approve the Minutes of the April 12, 2021 Regular Board Meeting. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the Minutes of the April 22, 2021 Special Board Meeting. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the May 1-10, 2021 Authorization list. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the April 13-30, 2021 Prepaid Authorization list. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the April 2021 Payroll Warrant as presented by D. Mitchell. (Halliday, Loughren) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending April 30, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated May 10, 2021. (Halliday, Mitchell) Motion carried 4 - 0.

The statistics and circulation figures for April 2021 were reviewed.

After review, a motion was made to accept the Personnel Report for May 2021. (Halliday, Mitchell) Motion carried 4 - 0.

A report from the Head of Patron Services was reviewed.

The Assistant Director's Report was reviewed.

The Library's response to Covid-19 Update was reviewed.

After review, a motion was made to approve Monday, July 5, 2021 as the observed holiday for this year's Independence Day. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the amendments to the Conduct on Library Property Policy. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the amendments to the Photography and Videorecording Policy. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the amendments to the Authorization for Use of Library Facility for Photography/Filming Form. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the amendments to the Photography and Video Consent Form. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the new design of the Sayville Library card. (Mitchell, Halliday) Motion carried 4 - 0.

The Budget presentation will take place May 11, 2021 at 7:30 pm at the Sayville School Administration building. The Budget Vote/Trustee Election will take place on May 18, 2021.

Correspondence from Terri Doon was shared.

Correspondence from James Bertsch was shared.

Correspondence from Alexis Weik was shared.

The calendar of events for May 2021 and June 2021 were reviewed.

The next regular meeting of the Library Board will be held on Monday, June 14, 2021 at 7:00 PM.

A motion was made to adjournment the meeting at 8:35 pm. (Mitchell) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary