

**DRAFT**

**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, July 12, 2021**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Linda Halliday  
Debra Mitchell  
Louisa Kieffer  
Jennifer Fowler, Director  
Robert Goykin, Assistant Director  
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:29 PM.

After review, a motion was made to approve the Minutes of the June 14, 2021 Regular Board Meeting. (Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the Minutes of the June 30, 2021 Special Board Meeting. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda with an amendment to include a new meeting room request under Section X. (Loughren, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-12, 2021 Authorization list. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the June 15-30, 2021 Prepaid Authorization list. (Kieffer, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-12, 2021 Capital Fund Authorization list. (Mitchell, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the June 2021 Payroll Warrant as presented by D. Mitchell. (Loughren, Halliday) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending June 30, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated July 12, 2021. (Mitchell, Halliday) Motion carried 5 – 0.

The statistics and circulation figures for June 2021 were reviewed.

After review, a motion was made to accept the Personnel Report for July 2021.  
(Kieffer, Halliday) Motion carried 5 – 0.

The Assistant Director’s Report was reviewed.

After discussion, a motion was made to reopen the Library from 6 to 9 pm on Fridays beginning September 10, 2021. (Kieffer, Loughren) Motion carried 5 – 0.

After discussion, a motion was made to cancel the regularly scheduled Trustee meeting scheduled for August 9, 2021. (Kieffer, Loughren) Motion carried 5 – 0.

After discussion, a motion was made to approve trustee Linda Halliday and trustee Louisa Kieffer to review the August 2021 bills for payment. (Loughren, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the installation of sidewalk railings by Artistic Iron Works at a cost of \$8,600 paid out of the Capital account. (Loughren, Halliday) Motion carried 5 – 0.

The calendar of events for July 2021 and August 2021 were reviewed.

After review, a motion was made to approve the meeting room application for the Community Congress of Greater Sayville. (Mitchell, Halliday) Motion carried 4 – 0.

Marianne Bastian	Aye
Joseph Loughren	Abstained
Debra Mitchell	Aye
Louisa Kieffer	Aye
Linda Halliday	Aye

The next regular meeting of the Library Board will be held on Monday, September 13, 2021 at 7:00 PM.

A motion was made to adjournment the meeting at 8:55 pm. (Loughren) Motion carried 5 – 0.

Respectfully Submitted  
Jennifer Fowler, Director

As taken by  
Jody D’Ambrosio

Debra Mitchell  
Board Secretary