

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, September 13, 2021**

PRESENT:

Marianne Bastian
Joseph Loughren
Linda Halliday
Debra Mitchell
Louisa Kieffer
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:02 PM.

After review, a motion was made to approve the Minutes of the July 12, 2021 Regular Board Meeting. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the Minutes of the July 12, 2021 Reorganization Board Meeting. (Kieffer, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the Minutes of the September 8, 2021 Special Board Meeting. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Kieffer, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the September 1-13, 2021 Authorization list. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the August 10-31, 2021 Prepaid Authorization list. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the September 1-13, 2021 Capital Fund Authorization list. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the July 2021 Payroll Warrant as presented by D. Mitchell. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the August 2021 Payroll Warrant as presented by L. Kieffer. (Halliday, Loughren) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending August 31, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated September 13, 2021. (Loughren, Mitchell) Motion carried 5 - 0.

The statistics and circulation figures for July and August 2021 were reviewed.

A report from the Adult Programmer was reviewed.

After review, a motion was made to accept the Personnel Report for September 2021. (Mitchell, Kieffer) Motion carried 5 - 0.

The Assistant Director's Report was reviewed.

Covid-19 Safety Protocols were discussed.

After review, a motion was made to adopt the grant application and accompanying documents for a public library construction grant. (Loughren, Mitchell) Motion carried 5 - 0.

The Sustainable Library Initiative Certification Program was reviewed. No action taked, to be tabled for future discussion.

Correspondence from Nancy Mueller was shared.

A review of newspaper postings about the Library was shared.

The calendar of events for September 2021 and October 2021 were reviewed.

After review, a motion was made to approve the meeting room request from the Sayville Chamber for a business owners seminar on September 20, 2021. (Halliday, Mitchell) Motion carried 5 - 0.


The next regular meeting of the Library Board will be held on Tuesday, October 12, 2021 at 7:00 PM.

A motion was made to adjournment the meeting at 9:40 pm. (Loughren) Motion carried 5 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary

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Louisa Kieffer,
Deputy Secretary