Meeting of the Sayville Library Board of Trustees  
Monday, September 13, 2021, 7:00 PM  
Agenda

I. Convening  
   A. Call to Order  
   B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda  
   A. The minutes of the July 12, 2021 Regular Board Meeting*  
   B. The minutes of the July 12, 2021 Reorganization Board Meeting*  
   C. The minutes of the September 8, 2021 Special Board Meeting*  
   D. Corrections or amendments to the Agenda*

III. Financial Matters  
   A. Examination and approval of the September 1-13, 2021 authorization*  
   B. Examination and approval of the August 10-31, 2021 Prepaid authorization list*  
   C. Examination and approval of the September 1-13, 2021 Capital Fund authorization*  
   D. Examination and approval of the July 2021 Payroll Warrant*  
   E. Examination and approval of August 2021 Payroll Warrant*  
   F. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending August 31, 2021

IV. Opportunity for Public Expression

V. Committee Reports  
   A. Budget & Finance  Loughren & Mitchell  
   B. Services & Programs  Halliday & Mitchell  
   C. Personnel  Kieffer & Halliday  
   D. By-Laws & Policies  Loughren & Kieffer

VI. Administration Reports  
   A. Director's Monthly Report*  
   B. Statistics and circulation figures for July & August 2021  
   C. Adult Programmer Report  
   D. Personnel Report for September 2021*  
   E. Assistant Director's Report

VII. Unfinished Business  
   A. COVID-19 Safety Protocols
VIII. New Business
    A. Assurances Form for Library Construction Grant*
    B. Sustainable Library Initiative Program*

IX. Correspondence
    A. Nancy Mueller

X. Exhibits, Miscellaneous Library Information

XI. Executive Session (if necessary)

XII. Announcements
    A. The next regular meeting will take place at 7:00 PM on Tuesday, October 12, 2021.

XIII. Adjournment* 
* indicates action may be needed