

**Meeting of the Sayville Library Board of Trustees**  
**Monday, September 13, 2021, 7:00 PM**  
Agenda

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- I. Convening
  - A. Call to Order
  - B. Pledge of Allegiance
  
- II. Reading and Acceptance of the Minutes & Agenda
  - A. The minutes of the July 12, 2021 Regular Board Meeting\*
  - B. The minutes of the July 12, 2021 Reorganization Board Meeting\*
  - C. The minutes of the September 8, 2021 Special Board Meeting\*
  - D. Corrections or amendments to the Agenda\*
  
- III. Financial Matters
  - A. Examination and approval of the September 1-13, 2021 authorization\*
  - B. Examination and approval of the August 10-31, 2021 **Prepaid** authorization list\*
  - C. Examination and approval of the September 1-13, 2021 **Capital Fund** authorization\*
  - D. Examination and approval of the July 2021 Payroll Warrant\*
  - E. Examination and approval of August 2021 Payroll Warrant\*
  - F. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending August 31, 2021
  
- IV. Opportunity for Public Expression
  
- V. Committee Reports
  - A. Budget & Finance                      Loughren & Mitchell
  - B. Services & Programs                      Halliday & Mitchell
  - C. Personnel                                      Kieffer & Halliday
  - D. By-Laws & Policies                      Loughren & Kieffer
  
- VI. Administration Reports
  - A. Director's Monthly Report\*
  - B. Statistics and circulation figures for July & August 2021
  - C. Adult Programmer Report
  - D. Personnel Report for September 2021\*
  - E. Assistant Director's Report
  
- VII. Unfinished Business
  - A. COVID-19 Safety Protocols

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- VIII. New Business
  - A. Assurances Form for Library Construction Grant\*
  - B. Sustainable Library Initiative Program\*
  
- IX. Correspondence
  - A. Nancy Mueller
  
- X. Exhibits, Miscellaneous Library Information
  
- XI. Executive Session (if necessary)
  
- XII. Announcements
  - A. The next regular meeting will take place at 7:00 PM on Tuesday, October 12, 2021.
  
- XIII. Adjournment\* \* indicates action may be needed