



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, September 28, 2021**

PRESENT:

Marianne Bastian
Joseph Loughren
Linda Halliday
Louisa Kieffer
Jennifer Fowler, Director

ABSENT:

Debra Mitchell (with excuse)
Robert Goykin, Assistant Director (with excuse)

Library Board President Marianne Bastian called the meeting to order at 7:03 PM.

After discussion, a motion was made by Marianne Bastian to accept the resolution awarding the LED Lighting Project to Roland's Electric Inc. Seconded by Louisa Kieffer. Vote was as follows:

Marianne Bastian	Aye
Joseph Loughren	Aye
Louisa Kieffer	Aye
Linda Halliday	Abstained

The next regular meeting will take place at 7:00 PM on Tuesday, October 12, 2021.

A motion was made to adjournment the meeting at 8:12 pm. (Loughren) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

* *Louisa Kieffer*

Louisa Kieffer
Board Deputy Secretary

RESOLUTION ACCEPTING THE LOWEST RESPONSIVE AND RESPONSIBLE BID AND AUTHORIZING THE AWARD OF A CONTRACT TO ROLAND'S ELECTRIC INC. FOR THE LED LIGHTS PROJECT AT THE SAYVILLE PUBLIC LIBRARY, A SCHOOL DISTRICT PUBLIC LIBRARY, LOCATED AT SAYVILLE, COUNTY OF SUFFOLK, STATE OF NEW YORK

WHEREAS, a NOTICE TO BIDDERS was duly promulgated and published as required by law soliciting, as per plans and specifications for a LED LIGHTS PROJECT; bids to be received and opened on August 19, 2021 at the Library; and

WHEREAS, bids were received and opened on August 19, 2021; and

WHEREAS, it was preliminarily determined by the Library and its Program Manager, The Facilities Management Group, that the low bid of Eldor Contracting Corporation was not responsive to nor in conformity with the requirements/solicitations of the bidding documents; and

WHEREAS, the Library and its Program Manager, The Facilities Management Group, afforded Eldor Contracting Corporation a hearing to consider its positions and rationales underlying the bid submitted *vis-à-vis* the Library's preliminary determination that its bid was not responsive; and

WHEREAS, following the full consideration of the positions advanced by Eldor the Library and its Program Manager adhered to the preliminary determination that the offered bid did not substantively conform to the plans and specifications established to provide the Library with a LED lighting system that conformed to the plans and specifications developed by the Library and its Program Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAYVILLE PUBLIC LIBRARY:

a) that the bid of Roland's Electric Inc. conformed with and was responsive to the plans and specifications upon which bids were to be received and considered; and, accordingly, represented the lowest responsible bid responsive to the bid specifications;

b) that the bid of Eldor Contracting Corporation did not conform with and was not responsive to the plans and specifications upon which bids were to be received and considered;

c) that the bid in the amount of \$588,712.00 for the subject LED LIGHTS PROJECT upon the recommendation of the Library's Program Manager be awarded to Roland's Electric Inc.;

d) that the President of the Board of Trustees is hereby authorized to execute a contract with Roland's Electric Inc. in the amount of \$588,712.00 subject to the contractual terms and conditions provided for within the provisions set forth in the bidding documents.

Motion made this 28th day of September, 2021 by Trustee Marianne Bastian; seconded by Trustee Louisa Kieffer; approved by a vote of 3 to 0 with 1 abstention.

Louisa Kieffer
Board of Trustees Clerk/Secretary

Marianne Bastian - Yes
Joseph Loughren - Yes
Louisa Kieffer - Yes
Linda Halliday - Abstention