



**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Tuesday, October 12, 2021**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Linda Halliday  
Louisa Kieffer  
Jennifer Fowler, Director  
Jody D'Ambrosio, Business Manager  
Al Coster, Baldessari & Coster

**ABSENT WITH EXCUSE:**

Debra Mitchell  
Robert Goykin, Assistant Director

**MEMBERS OF PUBLIC PRESENT:**

Morgan Tamburro

Library Board President Marianne Bastian called the meeting to order at 7:07 PM.

After review, a motion was made to approve the Minutes of the September 13, 2021 Regular Board Meeting. (Kieffer, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the Minutes of the September 28, 2021 Special Board Meeting. (Loughren, Kieffer) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the October 1-12, 2021 Authorization list. (Kieffer, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the September 14-30, 2021 Prepaid Authorization list. (Loughren, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the October 1-12, 2021 Capital Fund Authorization list. (Kieffer, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the September 2021 Payroll Warrant as presented by L. Kieffer. (Halliday, Loughren) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending September 30, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated October 12, 2021. (Halliday, Kieffer) Motion carried 4 - 0.

The statistics and circulation figures for September 2021 were reviewed.

A report from the Head of Youth Services was reviewed.

After review, a motion was made to accept the Personnel Report for October 2021. (Halliday, Kieffer) Motion carried 4 – 0.

The Assistant Director's Report was reviewed.

An update of the LED Lighting Project was presented.

After a review led by Al Coster from Baldessari & Coster, LLP, a motion was made to approve the Financial Statement for the Fiscal Year ending June 30, 2021. (Kieffer, Halliday) Motion carried 4 – 0.

The SCLS Draft of fiscal year 2022 Budget was reviewed.

The 2022 LiveBrary download cost projections were reviewed.

The calendar of events for October 2021 and November 2021 were reviewed.

The next regular meeting of the Library Board will be held on Monday, November 8, 2021 at 7:00 PM.

A motion was made to adjournment the meeting at 8:44 pm. (Halliday) Motion carried 4 – 0.

Respectfully Submitted  
Jennifer Fowler, Director

As taken by  
Jody D'Ambrosio

  
Louisa Kieffer  
Deputy Board Secretary