



**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, November 8, 2021**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Linda Halliday  
Louisa Kieffer  
Debra Mitchell  
Jennifer Fowler, Director  
Robert Goykin, Assistant Director  
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:04 PM.

After review, a motion was made to approve the Minutes of the October 12, 2021 Regular Board Meeting. (Kieffer, Loughren) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Mitchell, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the November 1-8, 2021 Authorization list. (Kieffer, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the October 13-31, 2021 Prepaid Authorization list. (Loughren, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the October 2021 Payroll Warrant as presented by L. Kieffer. (Halliday, Loughren) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending October 31, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated November 8, 2021. (Kieffer, Halliday) Motion carried 5 – 0.

The statistics and circulation figures for October 2021 were reviewed.

A report from the Local History Librarian was reviewed.

After review, a motion was made to accept the Personnel Report for November 2021. (Halliday, Mitchell) Motion carried 5 – 0.

The Assistant Director's Report was reviewed.

An update of the LED Lighting Project was presented.

After review, a motion was made to approve the 2022 SCLS Proposed Budget. (Halliday, Kieffer) Motion carried 5 – 0.

The 2022 LiveBrary download cost was reviewed.

After review, a motion was made to approve the amendments to the Library's Cancer Screening Policy. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the amendments to the Circulation Loan Rules Policy. (Halliday, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the amendments to the Library's Credit & Debit Card Use for Library Fees Policy. (Halliday, Mitchell) Motion carried 5 – 0.

Correspondence from James Bertsch was reviewed.

Correspondence from the Suffolk Libraries Marketing Award Committee Chairs was reviewed.

The new Library Welcome Brochure was reviewed.

The new Museum Passes & Venue Tickets Brochure was reviewed.

After review, a motion was made to approve the Meeting Room Request from the Great South Bay Power Squadron. (Halliday, Mitchell) Motion carried 5 – 0.

The calendar of events for November 2021 and December 2021 were reviewed.

The next regular meeting of the Library Board will be held on Monday, December 13, 2021 at 7:00 PM.

A motion was made to adjournment the meeting at 8:37 pm. (Loughren) Motion carried 5 – 0.

Respectfully Submitted  
Jennifer Fowler, Director

As taken by  
Jody D'Ambrosio

Debra Mitchell  
Board Secretary

