

Meeting of the Sayville Library Board of Trustees
Monday, November 8, 2021, 7:00 PM
Agenda

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- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the October 12, 2021 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the November 1-8, 2021 authorization*
 - B. Examination and approval of the October 13-31, 2021 **Prepaid** authorization list*
 - C. Examination and approval of the October 2021 Payroll Warrant*
 - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending October 31, 2021

- IV. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance Loughren & Mitchell
 - B. Services & Programs Halliday & Mitchell
 - C. Personnel Kieffer & Halliday
 - D. By-Laws & Policies Loughren & Kieffer

- VI. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for October 2021
 - C. Local History Librarian Report
 - D. Personnel Report for November 2021*
 - E. Assistant Director's Report

- VII. Unfinished Business
 - A. LED Lighting Project

- VIII. New Business
 - A. 2022 SCLS Proposed Budget*
 - B. 2022 LiveBrary Downloads Cost

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- C. Review and Approval of updated Cancer Screening Policy*
- D. Review and Approval of updated Circulation Loan Rules Policy*
- E. Review and Approval of updated Credit & Debit Card Use for Library Fees Policy*

- IX. Correspondence
 - A. James Bertsch
 - B. Suffolk Libraries Marketing Award Committee Chairs

- X. Exhibits, Miscellaneous Library Information
 - A. Welcome Brochure
 - B. Museum Passes & Venue Tickets Brochure
 - C. Meeting Room Request – Great South Bay Power Squadron

- XI. Executive Session (if necessary)

- XII. Announcements
 - A. The next regular meeting will take place at 7:00 PM on Monday, December 13, 2021.

- XIII. Adjournment* * indicates action may be needed