Meeting of the Sayville Library Board of Trustees  
Monday, December 13, 2021, 7:00 PM  
Agenda

I. Convening  
   A. Call to Order  
   B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda  
   A. The minutes of the November 8, 2021 Regular Board Meeting*  
   B. Corrections or amendments to the Agenda*

III. Financial Matters  
   A. Examination and approval of the December 1-13, 2021 authorization*  
   B. Examination and approval of the November 9-30, 2021 Prepaid authorization list*  
   C. Examination and approval of the December 1-13, 2021 Capital Fund authorization*  
   D. Examination and approval of the November 2021 Payroll Warrant*  
   E. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending November 30, 2021

IV. Opportunity for Public Expression

V. Committee Reports  
   A. Budget & Finance Loughren & Mitchell  
   B. Services & Programs Halliday & Mitchell  
   C. Personnel Kieffer & Halliday  
   D. By-Laws & Policies Loughren & Kieffer

VI. Administration Reports  
   A. Director’s Monthly Report*  
   B. Statistics and circulation figures for November 2021  
   C. Youth Services Program Coordinator Report  
   D. Personnel Report for December 2021*  
   E. Assistant Director's Report

VII. Unfinished Business  
   A. LED Lighting Project

VIII. New Business  
   A. Sustainable Library Initiative – Roger Reyes, Assist Direct, SCLS  
   B. Distracted Driving Policy*
IX. Correspondence
   A. Jillian Makris – Sayville Public Schools

X. Exhibits, Miscellaneous Library Information
   A. Greater Sayville Chamber of Congress Recognition for Jonathan Pryer

XI. Executive Session (if necessary)

XII. Announcements
   A. The next regular meeting will take place at 7:00 PM on Monday, January 10, 2022.

XIII. Adjournment*      
* indicates action may be needed