

Meeting of the Sayville Library Board of Trustees
Monday, December 13, 2021, 7:00 PM
Agenda

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- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the November 8, 2021 Regular Board Meeting*
 - B. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the December 1-13, 2021 authorization*
 - B. Examination and approval of the November 9-30, 2021 **Prepaid** authorization list*
 - C. Examination and approval of the December 1-13, 2021 **Capital Fund** authorization*
 - D. Examination and approval of the November 2021 Payroll Warrant*
 - E. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending November 30, 2021

- IV. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance Loughren & Mitchell
 - B. Services & Programs Halliday & Mitchell
 - C. Personnel Kieffer & Halliday
 - D. By-Laws & Policies Loughren & Kieffer

- VI. Administration Reports
 - A. Director's Monthly Report*
 - B. Statistics and circulation figures for November 2021
 - C. Youth Services Program Coordinator Report
 - D. Personnel Report for December 2021*
 - E. Assistant Director's Report

- VII. Unfinished Business
 - A. LED Lighting Project

- VIII. New Business
 - A. Sustainable Library Initiative – Roger Reyes, Assist Direct, SCLS
 - B. Distracted Driving Policy*

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- IX. Correspondence
 - A. Jillian Makris – Sayville Public Schools

- X. Exhibits, Miscellaneous Library Information
 - A. Greater Sayville Chamber of Congress Recognition for Jonathan Pryer

- XI. Executive Session (if necessary)

- XII. Announcements
 - A. The next regular meeting will take place at 7:00 PM on Monday, January 10, 2022.

- XIII. Adjournment* * indicates action may be needed