

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, January 10, 2022
Via Zoom Meeting ID 310 134 7841**

PRESENT:

Marianne Bastian
Joseph Loughren
Debra Mitchell
Linda Halliday
Louisa Kieffer
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:17 PM.

After review, a motion was made to approve the Minutes of the December 13, 2021 Regular Board Meeting. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the January 1-10, 2022 Authorization list. (Loughren, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the December 14-31, 2021 Prepaid Authorization list. (Halliday, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the January 1-10, 2022 Capital Fund Authorization list. (Kieffer, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the December 2021 Payroll Warrant as presented by D. Mitchell. (Halliday, Loughren) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending December 31, 2021 were reviewed.

After review, a motion was made to accept the Director's Report dated January 10, 2022. (Mitchell, Kieffer) Motion carried 5 – 0.

The statistics and circulation figures for December 2021 were reviewed.

A report from the Adult Services Department Head was reviewed.

After review, a motion was made to accept the Personnel Report for January 2022. (Loughren, Halliday) Motion carried 5 – 0.

The Assistant Director's Report was reviewed.

An update of the LED Lighting Project was presented.

After discussion, a motion was made to approve maintenance and upgrade of the Library's surveillance cameras by Digital Provision not to exceed a cost of \$26,000. (Loughren, Mitchell) Motion carried 5 – 0.

Review of the Building Management System was discussed.

The calendar of events for January 2022 and February 2022 were reviewed.

A motion was made at 8:10 PM to enter executive session to discuss a legal matter. (Kieffer, Halliday) Motion carried 5 – 0.

A motion was made at 8:30 PM to exit Executive Session. (Halliday, Kieffer) Motion carried 5 – 0.

After discussion, a motion was made to correct the cost of family health insurance to the Library from 50% to 70% in the Collective Bargaining Agreement dated July 1, 2021 - June 30, 2024. (Halliday, Loughren) Motion carried 5 – 0.

The next regular meeting of the Library Board will be held on Monday, February 14, 2022 at 7:00 PM.

A motion was made to adjournment the meeting at 8:40 pm. (Halliday)
Motion carried 5 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary