



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, February 14, 2022
Via Zoom Meeting ID 856 2464 6258**

PRESENT:

Marianne Bastian
Joseph Loughren
Louisa Kieffer
Linda Halliday via Zoom
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT:

Debra Mitchell

Library Board President Marianne Bastian called the meeting to order at 7:12 PM.

After review, a motion was made to approve the Minutes of the January 10, 2022 Regular Board Meeting. (Loughren, Kieffer) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the February 1-14, 2022 Authorization list. (Loughren, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the January 11-31, 2022 Prepaid Authorization list. (Loughren, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the February 1-14, 2022 Capital Fund Authorization list. (Kieffer, Loughren) Motion carried 4 – 0.

After review, a motion was made to approve the January 2022 Payroll Warrant as presented by L. Kieffer. (Loughren, Halliday) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending January 31, 2022 were reviewed.

After review, a motion was made to accept the Director's Report dated February 14, 2022. (Kieffer, Halliday) Motion carried 4 – 0.

The statistics and circulation figures for January 2022 were reviewed.

A report from the Teen Services Department Head was reviewed.

After review, a motion was made to accept the Personnel Report for February 2022. (Halliday, Loughren) Motion carried 4 - 0.

The Assistant Director's Report was reviewed.

An update of the LED Lighting Project was presented.

The Director presented a draft of the 2022-2023 proposed budget.

After review, a motion was made to approve the update to the Library's Circulation Policy. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to approve the update to the Library's Programmer Contract. (Kieffer, Loughren) Motion carried 4 - 0.

After review, a motion was made to table the Sustainability Policy approval until the March meeting. (Loughren, Halliday) Motion carried 4 - 0.

A Newsday article about the job fair held at the Library was reviewed.

The calendar of events for February 2022 and March 2022 were reviewed.

The next regular meeting of the Library Board will be held on Monday, March 14, 2022 at 7:00 PM.

A motion was made to adjournment the meeting at 8:40 pm. (Kieffer) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary