



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, March 14, 2022**

PRESENT:

Joseph Loughren
Louisa Kieffer
Linda Halliday
Debra Mitchell
Jennifer Fowler, Director
Robert Goykin, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Marianne Bastian

Library Board Vice President Joseph Loughren called the meeting to order at 7:06 PM.

After review, a motion was made to approve the Minutes of the February 14, 2022 Regular Board Meeting. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda.
(Mitchell, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the March 1-14, 2022 Authorization list.
(Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the February 15-28, 2022 Prepaid Authorization list. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the March 1-14, 2022 Capital Fund Authorization list. (Mitchell, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the February 2022 Payroll Warrant as presented by D. Mitchell. (Kieffer, Halliday) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending February 28, 2022 were reviewed.

After review, a motion was made to accept the Director's Report dated March 14, 2022.
(Kieffer, Mitchell) Motion carried 4 – 0.

The statistics and circulation figures for February 2022 were reviewed.

A report from the Emerging Technology Librarian was reviewed.

After review, a motion was made to accept the Personnel Report for March 2022.
(Halliday, Mitchell) Motion carried 4 – 0.

The Assistant Director's Report was reviewed.

An update of the LED Lighting Project was presented.

After review, a motion was made to approve the proposed 2022-2023 Library Operating Budget. (Halliday, Kieffer) Motion carried 4 - 0.

After review, a motion was made to approve the Library's Sustainability Policy. (Halliday, Kieffer) Motion carried 4 - 0.

After review, a motion was made to approve the 2021 New York State Annual Report. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the purchase of the building management system proposed by KLIMA for a cost of \$22,800; not to exceed \$30,000 with change orders.

The calendar of events for March 2022 and April 2022 were reviewed.

A motion was made at 8:37 PM to enter Executive Session to discuss employment matters. (Halliday, Kieffer) Motion carried 4 - 0.

A motion was made at 9:01 PM to exit Executive Session. (Halliday, Kieffer) Motion carried 4 - 0.

The next regular meeting of the Library Board will be held on Monday, April 11, 2022 at 7:00 PM.

A motion was made to adjournment the meeting at 9:02 pm. (Mitchell) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary