

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, May 9, 2022**

PRESENT:

Marianne Bastian
Joseph Loughren
Debra Mitchell
Linda Halliday
Jennifer Fowler, Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Louisa Kieffer

Library Board President Marianne Bastian called the meeting to order at 7:05 PM.

After review, a motion was made to approve the Minutes of the April 11, 2022 Regular Board Meeting. (Halliday, Loughren) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the May 1-9, 2022 Authorization list. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the April 12-30, 2022 Prepaid Authorization list. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the May 1-9, 2022 Capital Fund Authorization list. (Loughren, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the April 2022 Payroll Warrant as presented by D. Mitchell. (Halliday, Loughren) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending April 30, 2022 were reviewed.

After review, a motion was made to accept the Director's Report dated May 9, 2022. (Halliday, Mitchell) Motion carried 4 - 0.

The statistics and circulation figures for April 2022 were reviewed.

A report from the Head of Patron Services Department was reviewed.

After review, a motion was made to accept the Personnel Report for May 2022. (Halliday, Mitchell) Motion carried 4 - 0.

An update of the LED Lighting Project was presented.

After review, a motion was made to approve updates to Library's Safety Action Plan. (Mitchell, Halliday) Motion carried 4 - 0.

The Budget presentation will take place May 10, 2022 at 7:30 pm at the Sayville School Administration building. The Budget Vote/Trustee Election will take place on May 17, 2022.

An article about the Friends Vintage Jewelry Sale was reviewed.

The calendar of events for May 2022 and June 2022 were reviewed.

A motion was made at 8:25 PM to enter Executive Session to discuss legal matters. (Halliday, Loughren) Motion carried 4 - 0.


A motion was made at 8:45 PM to exit Executive Session. (Loughren, Mitchell) Motion carried 4 - 0.

The next regular meeting of the Library Board will be held on Monday, June 13, 2022 at 7:00 PM.

A motion was made to adjournment the meeting at 8:46 pm. (Halliday)
Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary