

**DRAFT**

**MINUTES OF THE SAYVILLE LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, June 13, 2022**

**PRESENT:**

Marianne Bastian  
Joseph Loughren  
Debra Mitchell  
Louisa Kieffer  
Linda Halliday (left early)  
Jennifer Fowler, Director  
Jody D'Ambrosio, Business Manager

Library Board President Marianne Bastian called the meeting to order at 7:14 PM.

After review, a motion was made to approve the Minutes of the May 9, 2022 Regular Board Meeting. (Mitchell, Loughren) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda.  
(Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the June 1-13, 2022 Authorization list.  
(Mitchell, Loughren) Motion carried 5 – 0.

After review, a motion was made to approve the May 10-31, 2022 Prepaid Authorization list.  
(Loughren, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the May 10-31, 2022 Prepaid Capital Fund Authorization list. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the June 1-13, 2022 Capital Fund Authorization list. (Loughren , Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the May 2022 Payroll Warrant as presented by D. Mitchell. (Loughren, Bastian) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending May 31, 2022 were reviewed.

The Director's Report dated June 13, 2022 was reviewed.

The statistics and circulation figures for May 2022 were reviewed.

A summary report from each Department was reviewed.

After review, a motion was made to accept the Personnel Report for June 2022.  
(Kieffer, Mitchell) Motion carried 5 – 0.

A motion was made to approve the 2022-2023 Employee Salary Changes as presented effective July 1, 2022. (Mitchell, Loughren) Motion carried 4 in favor (M. Bastian, J. Loughren, D. Mitchell, L. Kieffer), 1 Abstention (L. Halliday).

A motion was made to approve Monday, July 4, 2022 as a holiday closing (Independence Day).  
(Loughren, Mitchell) Motion carried 5 – 0.

The calendar of events for June 2022 and July 2022 were reviewed.

A motion was made at 8:56 PM to enter Executive Session to discuss employment matters.  
(Kieffer, Mitchell) Motion carried 5 – 0.

A motion was made at 9:30 PM to exit Executive Session. (Mitchell, Loughren) Motion carried 4 – 0.

A motion was made to increase the Library Business Manager's salary to \$75,000 effective July 1, 2022. (Kieffer, Mitchell) Motion carried 4 – 0.

A motion was made to approve a 3% increase to the annual salary of the Library Director effective July 1, 2022. (Mitchell, Loughren) Motion carried 4 – 0.

Trustee L. Halliday was absent for the vote.

The Reorganization meeting will take place at 7:00 PM on Monday, July 11, 2022 followed by the Regular meeting of the Library Board.

A motion was made to adjournment the meeting at 9:45 pm. (Mitchell)  
Motion carried 4 – 0.

Respectfully Submitted  
Jennifer Fowler, Director

As taken by  
Jody D'Ambrosio



Debra Mitchell  
Board Secretary