

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, July 11, 2022**

PRESENT:

- Marianne Bastian
- Joseph Loughren
- Linda Halliday
- Debra Mitchell
- Louisa Kieffer
- Jennifer Fowler, Director
- Jody D'Ambrosio, Business Manager

Library Board President Joseph Loughren called the meeting to order at 7:56 PM.

After review, a motion was made to approve the Minutes of the June 13, 2022 Regular Board Meeting. (Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Kieffer, Mitchell) Motion carried 5 – 0.

After discussion, a motion was made to approve a transfer of \$400,000.00 from the Library General Fund to the Capital Fund. (Halliday, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-11, 2022 Authorization list. (Halliday, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the June 14-30, 2022 Prepaid Authorization list. (Mitchell, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the July 1-11, 2022 Capital Fund Authorization list. (Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the June 2022 Payroll Warrant as presented by D. Mitchell. (Halliday, Bastian) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending June 30, 2022 were reviewed.

The Director's Report dated July 11, 2022 was reviewed.

The statistics and circulation figures for June 2022 were reviewed.

After review, a motion was made to accept the Personnel Report for July 2022. (Halliday, Mitchell) Motion carried 5 – 0.

After discussion, a motion was made to cancel the regularly scheduled Trustee meeting scheduled for August 8, 2022. (Halliday, Mitchell) Motion carried 5 – 0.

After discussion, a motion was made to approve trustee Linda Halliday and trustee Debra Mitchell to review the August 2022 bills for payment. (Bastian, Kieffer) Motion carried 5 – 0.

The calendar of events for July 2022 and August 2022 were reviewed.

A motion was made at 8:58 PM to enter Executive Session to discuss legal matters. (Bastian, Kieffer) Motion carried 5 – 0.

A motion was made at 9:14 PM to exit Executive Session. (Halliday, Kieffer) Motion carried 5 – 0.

The next regular meeting of the Library Board will be held on Monday, September 12, 2022 at 7:00 PM.

A motion was made to adjournment the meeting at 9:15 PM. (Halliday) Motion carried 5 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary