REORGANIZATION MEETING OF THE
BOARD OF TRUSTEES OF SAYVILLE LIBRARY
MONDAY, JULY 11, 2022
7:00 PM

AGENDA

I. Meeting called to order and Pledge of Allegiance – Julie Vaccaro, District Clerk

II. Trustee Oath of Office – Joseph Loughren

III. Election of Officers 2022-2023
   A. Office of President
   B. Office of Vice President
   C. Office of Secretary

IV. Appointments/Approvals for 2022-2023
   A. Approval of Library Treasurer, Deputy Treasurer and Internal Auditor (Exhibit A)
   B. Library Treasurer Oath of Office (Deputy Treasurer Oath of Office to be done at later date)
   C. Appointment of Deputy Secretary
   D. Approval of Legal Counsel (Exhibit B)
   E. Approval of Accountant/Auditor (Exhibit C)
   F. Approval of Insurance Agent (Exhibit D)
   G. Approval of Newspapers of Record – Suffolk County News & Newsday (Exhibit E)

V. Designation of Standing Committees:
   A. Budget & Finance (formerly Loughren & Mitchell)
   B. Services & Programs (formerly Halliday & Mitchell)
   C. Personnel (formerly Kieffer & Halliday)
   D. Policies and Bylaws (formerly Loughren & Kieffer)

VIII. Approval of Circulation Policies and Fines and Fees (Exhibit F)

IX. Approval - Designation of Depository Accounts (Exhibit G)

X. Approval – Designation of checking account signatories (Exhibit H)

XII. Approval of the Time and Place of Regular Board Meetings (Exhibit I)

XIII. Approval of Calendar of Holidays & Closed Days (Exhibit J)

XIV. Assign Board Members to review Payroll Warrants (Exhibit K)

XV. Review of Financial Policies*
XVI. Review of Open Meetings Law

XVII. Review of the By-Laws of the Sayville Library Board of Trustees

XVIII. Review of Sayville Library Code of Ethics Policy

XIX. Review of Sayville Library Procurement Policy

XX. Review of Sayville Library Health Emergency Plan

XXI. Conflict of Interest – Affirmation of Compliance

XXII. Adjourn