



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, January 9, 2023**

PRESENT:

Joseph Loughren
Marianne Bastian
Linda Halliday
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager
Stephanie DiChiara, Head of Adult Services

ABSENT WITH EXCUSE:

Debra Mitchell
Louisa Kieffer

Library Board President Joseph Loughren called the meeting to order at 7:02 PM.

After review, a motion was made to approve the Minutes of the November 14, 2022 Regular Board Meeting. (Bastian, Halliday) Motion carried 3 – 0.

President Loughren noted that the December 12, 2022 Board Meeting was cancelled due to lack of quorum. M. Bastian and L. Halliday reviewed the December 2022 bills.

After review, a motion was made to accept the Agenda. (Halliday, Bastian) Motion carried 3 – 0.

After review, a motion was made to approve the December 1-15, 2022 Authorization list. (Halliday, Bastian) Motion carried 3 – 0.

After review, a motion was made to approve the January 1-9, 2023 Authorization list. (Bastian, Halliday) Motion carried 3 – 0.

After review, a motion was made to approve the December 16-31, 2022 Prepaid Authorization list. (Bastian, Halliday) Motion carried 3 – 0.

After review, a motion was made to approve the January 1-9, 2023 Capital Fund Authorization list. (Halliday, Bastian) Motion carried 3 – 0.

After review, a motion was made to approve the November 2022 Payroll Warrant as presented by M. Bastian. (Loughren, Halliday) Motion carried 3 – 0.

After review, a motion was made to approve the December 2022 Payroll Warrant as presented by M. Bastian. (Halliday, Loughren) Motion carried 3 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending December 31, 2022 were reviewed.

The Director's Report dated January 9, 2023 was reviewed.

The statistics and circulation figures for November and December 2022 were reviewed.

A report from the Emerging Technologies Librarian was reviewed.

A report from the Head of Adult Services was reviewed.

After review, a motion was made to accept the Personnel Report for January 2023.
(Halliday, Bastian) Motion carried 3 - 0.

The Assistant Director's Report was reviewed.

The Buildings and Grounds Report was reviewed.

A letter and donation from the Sayville Garden Club was reviewed.

A thank you letter from Adobt-A-Family was reviewed.

Suffolk County News Library Advertisement was reviewed.

The calendar of events for January 2023 and February 2023 were reviewed.

A motion was made at 8:50 PM to enter Executive Session to discuss employee contracts.
(Bastian, Halliday) Motion carried 3 - 0.

A motion was made at 9:03 PM to exit Executive Session. (Halliday, Bastian) Motion carried 3 - 0.

A motion was made to retroactively approve appointment letters in lieu of membership in the Library's collective bargaining unit for D. DiBerardino, J. D'Ambrosio and J. Moore. (Halliday, Bastian) Motion carried 3 - 0.

The next regular meeting of the Library Board will be held on Monday, February 13, 2023 at 7:00 PM.

A motion was made to adjournment the meeting at 9:07 PM. (Halliday) Motion carried 3 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary