

**Meeting of the Sayville Library Board of Trustees**  
**Monday, February 13, 2023, 7:00 PM**  
**Agenda**

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Convening

- A. Call to Order
- B. Pledge of Allegiance

II. Reading and Acceptance of the Minutes & Agenda

- A. The minutes of the January 9, 2023 Regular Board Meeting\*
- B. Corrections or amendments to the Agenda\*

III. Financial Matters

- A. Examination and approval of the February 1-13, 2023 authorization\*
- B. Examination and approval of the January 10-31, 2023 **Prepaid** authorization list\*
- C. Examination and approval of the February 1-13, 2023 **Capital Fund** authorization\*
- D. Examination and approval of the January 2023 Payroll Warrant\*
- E. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending January 31, 2023

IV. Opportunity for Public Expression

V. Committee Reports

- A. Budget & Finance                      Bastian & Halliday
- B. Services & Programs                  Kieffer & Mitchell
- C. Personnel                                  Kieffer & Mitchell
- D. By-Laws & Policies                      Bastian & Halliday

VI. Administration Reports

- A. Director's Monthly Report
- B. Statistics and circulation figures for January 2023
- C. Head of Teen Services
- D. Personnel Report for February 13, 2023\*
- E. Assistant Director's Monthly Report
- F. Buildings & Grounds Report

VII. Executive Session\*

VIII. Unfinished Business

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- IX. New Business
  - A. Review of the Draft Budget for 2023-2024 (Presentation at Meeting)
  
- X. Correspondence
  - A. Rotary Club donation
  
- XI. Exhibits, Miscellaneous Library Information
  
- XII. Announcements
  - A. The next regular meeting will take place at 7:00 PM Monday, March 13, 2023.
  
- XIII. Adjournment\* \* indicates action may be needed