

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, May 8, 2023**

PRESENT:

Joseph Loughren
Marianne Bastian
Debra Mitchell
Louisa Kieffer
Linda Halliday
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Joseph Loughren called the meeting to order at 7:04 PM.

After review, a motion was made to approve the Minutes of the April 10, 2023 Regular Board Meeting. (Halliday, Kieffer) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the May 1-8, 2023 Authorization list. (Mitchell, Bastian) Motion carried 5 – 0.

After review, a motion was made to approve the April 11-30, 2023 Prepaid Authorization list. (Halliday, Bastian) Motion carried 5 – 0.

After review, a motion was made to approve the May 1-8, 2023 Capital Fund Authorization list. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the April 2023 Payroll Warrant as presented by D. Mitchell. (Halliday, Bastian) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending April 30, 2023 were reviewed.

The Director's Report dated May 8, 2023 was reviewed.

The statistics and circulation figures for April 2023 were reviewed.

A report from the Adult Services Department Head regarding Local History was reviewed.

The Assistant Director's Report was reviewed.

The Buildings and Grounds Report was reviewed.

After review, a motion was made to rescind the current Sexual Harrassment Policy and adopt the new Sexual Harrassment Policy. (Halliday, Bastian) Motion carried 5 – 0.

After discussion, Board President Joseph Loughren made the following Resolution of Commendation:

WHEREAS, LORRAINE MARTIN has served on the Friends of the Sayville Library with dedication for 19 years; 17 of those years in the capacity of President.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Sayville Library that:

- *LORRAINE MARTIN be publicly commended for her years of dedicated and faithful service to the Friends of the Sayville Library, the Sayville Library and her community; and that*
- *This resolution be presented to LORRAINE MARTIN by the Sayville Library Board of Trustees in recognition of her dedicated service and extends best wishes for her continued success.*

Dated this 8th day of May, 2023.

(Halliday, Bastian) Motion carried 5 – 0.

A Webjection Article was reviewed.

A Suffolk County News Article was reviewed.

The calendar of events for May 2023 and June 2023 were reviewed.

The next regular meeting of the Library Board will be held on Monday, June 12, 2023 at 7:00 PM.

A motion was made to adjournment the meeting at 8:10 PM. (Mitchell) Motion carried 5 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary