



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, June 12, 2023**

PRESENT:

Joseph Loughren
Marianne Bastian
Debra Mitchell
Linda Halliday
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

Dr. James Bertsch
Drew Baldwin

ABSENT WITH EXCUSE:

Louisa Kieffer

Library Board President Joseph Loughren called the meeting to order at 7:01 PM.

After review, a motion was made to approve the Minutes of the May 8, 2023 Regular Board Meeting. (Mitchell, Halliday) Motion carried 4 - 0.

After review, a motion was made to accept the Agenda. (Bastian, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the June 1-12, 2023 Authorization list. (Halliday, Mitchell) Motion carried 4 - 0.

After review, a motion was made to approve the May 9-31, 2023 Prepaid Authorization list. (Bastian, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the June 1-12, 2023 Capital Fund Authorization list. (Bastian, Halliday) Motion carried 4 - 0.

After review, a motion was made to approve the May 2023 Payroll Warrant as presented by D. Mitchell. (Halliday, Bastian) Motion carried 4 - 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending May 31, 2023 were reviewed.

The Director's Report dated June 12, 2023 was reviewed.

The statistics and circulation figures for May 2023 were reviewed.

Year end reports from the department heads were reviewed.

After review, a motion was made to approve the Personnel report for June 2023. (Halliday, Mitchell) Motion carried 4 - 0.

The Assistant Director's Report was reviewed.

The Buildings and Grounds Report was reviewed.

Dr. James Bertsch and Drew Baldwin presented information about the Greater Sayville International Cities of Peace Project.

After discussion, the Board of Trustees decided that the Sayville Library will not be a participant in the Greater Sayville International Cities of Peace Project application. (Halliday, Mitchell) Motion carried 4 - 0.

A motion was made to approve the 2023-2024 Employee Salary Changes as presented effective July 1, 2023. (Bastian, Halliday) Motion carried 4 - 0.

A motion was made to approve Tuesday, July 4, 2023 as a holiday closing (Independence Day). (Halliday, Mitchell) Motion carried 4 - 0.

A thank you email from Suffolk AGO was reviewed.

The calendar of events for June 2023 and July 2023 were reviewed.

A motion was made at 9:08 PM to enter Executive Session to discuss Personnel salaries. (Halliday, Bastian) Motion carried 4 - 0.

A motion was made at 9:19 PM to exit Executive Session. (Halliday, Mitchell) Motion carried 4 - 0.

A motion was made to approve a 2% increase to the annual salaries of the Library Director, Assistant Director and Business Manager effective July 1, 2023. (Halliday, Mitchell) Motion carried 4 - 0.

The Reorganization meeting will take place at 7:00 PM on Monday, July 10, 2023 followed by the Regular meeting of the Library Board.

A motion was made to adjournment the meeting at 9:21 PM. (Halliday) Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary