

Meeting of the Sayville Library Board of Trustees
Monday, September 11, 2023, 7:00 PM
Agenda

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- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Moment of Silence in remembrance of September 11, 2001

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the July 10, 2023 Reorganization Board Meeting*
 - B. The minutes of the July 10, 2023 Regular Board Meeting*
 - C. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination of the August 1-14, 2023 authorization*
 - B. Examination of the July 11 - 31, 2023 **Prepaid** authorization list*
 - C. Examination of the August 1-14, 2023 **Capital Fund** authorization*
 - D. Examination and approval of the September 1 - 11, 2023 authorization*
 - E. Examination and approval of the August 15 - 31, 2023 **Prepaid** authorization list*
 - F. Examination and approval of the September 1 - 11, 2023 **Capital Fund** authorization*
 - G. Examination and approval of the July 2023 Payroll Warrant*
 - H. Examination and approval of the August 2023 Payroll Warrant*
 - I. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending August 31, 2023

- IV. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance Bastian & Halliday
 - B. Services & Programs Kieffer & Mitchell
 - C. Personnel Kieffer & Mitchell
 - D. By-Laws & Policies Bastian & Halliday

- VI. Administration Reports
 - A. Director's Monthly Report
 - B. Statistics and circulation figures for July & August 2023
 - C. Youth Services Department Head Report
 - D. Personnel Report for September 2023*
 - E. Assistant Director's Monthly Report

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F. Buildings & Grounds Report

VII. Unfinished Business

VIII. New Business

- A. Motion to uncommit \$25K for Geothermal Well Cleaning from General Fund*
- B. Motion to transfer \$25K from General Fund to Capital Fund to cover Geothermal Well Cleaning*
- C. Review of amendment to the Bylaws
- D. Amendment to Notary Policy*
- E. Recording Equipment Policy*
- F. New Computers*

IX. Correspondence

- A. SCLS Trustee Nominating Caucus
- B. Long Island Coalition for the Homeless
- C. Retired Senior Volunteer Program

X. Exhibits, Miscellaneous Library Information

- A. Suffolk County News Ad 9-7-23
- B. Suffolk County News Article 7-20-23

XI. Executive Session (if necessary)

XII. Announcements

- A. The next regular meeting will take place at 7:00 PM Tuesday, October 10, 2023.

XIII. Adjournment*

* indicates action may be needed