



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, October 10, 2023**

PRESENT:

Marianne Bastian
Debra Mitchell
Louisa Kieffer
Linda Halliday
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Joseph Loughren

Library Board Vice-President Marianne Bastian called the meeting to order at 7:07 PM.

After review, a motion was made to approve the Minutes of the September 11, 2023 Regular Board Meeting. (Mitchell, Kieffer) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda. (Halliday, Kieffer) Motion carried 4 – 0.

After review, a motion was made to approve the October 1-10, 2023 Authorization list. (Kieffer, Halliday) Motion carried 4 – 0.

After review, a motion was made to approve the September 12-30, 2023 **Prepaid** Authorization list. (Kieffer, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the October 1-10, 2023 **Capital** Fund Authorization list. (Halliday, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the September 2023 Payroll Warrant as presented by D. Mitchell. (Halliday, Mitchell) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending September 30, 2023 were reviewed.

The Director's Report dated October 10, 2023 was reviewed.

The statistics and circulation figures for September 2023 were reviewed.

After review, a motion was made to approve the Personnel report for October 2023. (Mitchell, Halliday) Motion carried 4 – 0.

The Assistant Director's Monthly Sustainability Report was reviewed.

The Buildings and Grounds Report was reviewed.

After discussion, a motion was made to amend Article 6, Section 4 of the Bylaws. (Kieffer, Mitchell) Motion carried 4 - 0.

An update on the HVAC System project was presented.

After discussion, a motion was made to table the Lizardos proposal for HVAC modifications until a future date. (Halliday, Kieffer) Motion carried 4 - 0.

The SCLS Draft of fiscal year 2024 Budget was reviewed.

An invitation from the Sayville Historical Society was reviewed.

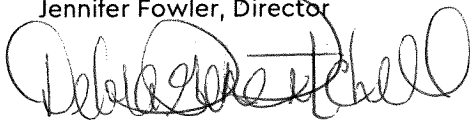
The calendar of events for October 2023 and November 2023 were reviewed.

The next regular meeting of the Library Board will be held on Monday, November 13, 2023 at 7:00 PM.

A motion was made to adjournment the meeting at 8:36 PM. (Mitchell)
Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary