

Meeting of the Sayville Library Board of Trustees
Monday, November 13, 2023, 7:00 PM
Agenda

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- I. Convening
 - A. Call to Order
 - B. Pledge of Allegiance

- II. Reading and Acceptance of the Minutes & Agenda
 - A. The minutes of the October 10, 2023 Regular Board Meeting*
 - B. The minutes of the October 16, 2023 Special Board Meeting*
 - C. Corrections or amendments to the Agenda*

- III. Financial Matters
 - A. Examination and approval of the November 1 - 13, 2023 authorization*
 - B. Examination and approval of the October 11 - 31, 2023 **Prepaid** authorization list*
 - C. Examination and approval of the November 1 - 13, 2023 **Capital Fund** authorization*
 - D. Examination and approval of the October 11 - 31, 2023 **Prepaid Capital Fund** authorization list*
 - E. Examination and approval of the October 2023 Payroll Warrant*
 - F. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending October 31, 2023

- IV. Opportunity for Public Expression

- V. Committee Reports
 - A. Budget & Finance Bastian & Halliday
 - B. Services & Programs Kieffer & Mitchell
 - C. Personnel Kieffer & Mitchell
 - D. By-Laws & Policies Bastian & Halliday

- VI. Administration Reports
 - A. Director's Monthly Report
 - B. Statistics and circulation figures for October 2023
 - C. Adult Program Coordinator Report
 - D. Outreach Services Department Head Report
 - E. Personnel Report for November 2023*
 - F. Assistant Director's Monthly Sustainability Report
 - G. Buildings & Grounds Report

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- VII. Unfinished Business
 - A. SCLS Proposed FY 2024 Budget*

- VIII. New Business
 - A. Review and Approval of Financial Statement for the Fiscal Year ending June 30, 2023* (*presented by Al Coster from Baldessari & Coster, LLP.*)
 - B. SCLS Trustee Vote – Islip Town*
 - C. Program Management Services Proposal for Mechanical Systems Upgrade*
 - D. Amendment to Circulation Loan Rules*
 - E. Proposed Live-brary.com Download Costs for 2024

- IX. Correspondence
 - A. Thank you note from patron

- X. Exhibits, Miscellaneous Library Information

- XI. Executive Session (if necessary)

- XII. Announcements
 - A. The next regular meeting will take place at 7:00 PM Monday, December 11, 2023.

- XIII. Adjournment* * indicates action may be needed