



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, November 12, 2024**

PRESENT:

Joseph Loughren
Marianne Bastian
Claudia Carpenter
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

ABSENT WITH EXCUSE:

Louisa Kieffer
Debra Mitchell

Library Board President Joseph Loughren called the meeting to order at 7:04 PM.

After review, a motion was made to approve the Minutes of the October 15, 2024 Regular Board Meeting. (Carpenter, Bastian) Motion carried 3 – 0.

After review, a motion was made to accept the Agenda. (Bastian, Carpenter) Motion carried 3 – 0.

After review, a motion was made to approve the November 1-12, 2024 Authorization list. (Carpenter, Bastian) Motion carried 3 – 0.

After review, a motion was made to approve the October 16-31, 2024 **Prepaid** Authorization list. (Bastian, Carpenter) Motion carried 3 – 0.

Approval of the October 2024 payroll warrant was tabled until December due to appointed Trustees not present.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending October 31, 2024 were reviewed.

A motion was made at 7:11 PM to enter Executive Session to discuss a personnel matters. (Bastian, Carpenter) Motion carried 3 – 0.

A motion was made at 7:51 PM to exit Executive Session. (Bastian, Carpenter) Motion carried 3 – 0.

The Director's Report dated November 12, 2024 was reviewed.

The statistics and circulation figures for October 2024 were reviewed.

A report from the Community Outreach Department Head was reviewed.

After review, a motion was made to approve the Personnel report for November 2024. (Bastian, Carpenter) Motion carried 3 – 0.

The Buildings and Grounds Report was reviewed.

After review, a motion was made to approve the 2025 SCLS Proposed Budget. (Carpenter, Bastian) Motion carried 3 – 0.

The SCLS cost for 2025 Downloads was reviewed.

An email from patron R. Hernandez was reviewed.

An email from patron C. Dinkel was reviewed.

An email from patron M. McCauley was reviewed

The calendar of events for November 2024 and December 2024 were reviewed.

The next regular meeting of the Library Board will be held on Monday, December 9, 2024, at 7:00 PM.

A motion was made to adjourn the meeting at 8:25 PM. (Bastian)
Motion carried 3 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio



Debra Mitchell
Board Secretary