

**Meeting of the Sayville Library Board of Trustees**  
**Monday, December 9, 2024, 7:00 PM**  
**Agenda**

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- I. Convening
  - A. Call to Order
  - B. Pledge of Allegiance
- II. Reading and Acceptance of the Minutes & Agenda
  - A. The minutes of the November 12, 2024 Regular Board Meeting\*
  - B. Corrections or amendments to the Agenda\*
- III. Financial Matters
  - A. Examination of the December 1-9, 2024 authorization\*
  - B. Examination of the November 13 - 30, 2024 **Prepaid** authorization list\*
  - C. Examination and approval of the December 1-9, 2024 **Capital Fund** authorization\*
  - D. Examination and approval of the October 2024 Payroll Warrant\*
  - E. Examination and approval of the November 2024 Payroll Warrant\*
  - F. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending November 30, 2024
- IV. Executive Session
- V. Opportunity for Public Expression
- VI. Administration Reports
  - A. Director's Report
  - B. Statistics and circulation figures for November 2024
  - C. Emerging Technologies Librarian Report
  - D. Personnel Report - November 2024\*
  - E. Assistant Director's Report
  - F. Buildings & Grounds Report
- VII. Unfinished Business
- VIII. New Business
  - A. Accessing Archives Program
- IX. Correspondence
- X. Exhibits, Miscellaneous Library Information
- XI. Announcements
  - A. The next regular meeting will take place at 7:00 PM, Monday, January 13, 2025
- XII. Adjournment\*

\* indicates action may be needed