

**Meeting of the Sayville Library Board of Trustees**  
**Monday, January 13, 2025, 7:00 PM**  
**Agenda**

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- I. Convening
  - A. Call to Order
  - B. Pledge of Allegiance
- II. Reading and Acceptance of the Minutes & Agenda
  - A. The minutes of the December 9, 2024 Regular Board Meeting\*
  - B. Corrections or amendments to the Agenda\*
- III. Financial Matters
  - A. Examination of the January 1-13, 2025 authorization\*
  - B. Examination of the December 10-31, 2024 **Prepaid** authorization list\*
  - C. Examination and approval of the December 2024 Payroll Warrant\*
  - D. Review of the District Treasurer's Monthly Reports (Schedule of Appropriations) for the period ending December 31, 2024
- IV. Executive Session
- V. Opportunity for Public Expression
- VI. Administration Reports
  - A. Director's Report
  - B. Statistics and circulation figures for December 2024
  - C. Head of Adult Services Librarian Report
  - D. Personnel Report – January 2025\*
  - E. Assistant Director's Report
  - F. Buildings & Grounds Report
  - G. Friends of the Library Report
- VII. Unfinished Business
- VIII. New Business
- IX. Correspondence
  - A. Thank you from Military Missions
- X. Exhibits, Miscellaneous Library Information
  - A. Suffolk County News Library Advertisement
- XI. Announcements
  - A. The next regular meeting – 7:00 PM, Monday, February 10, 2025
- XII. Adjournment\*

\* indicates action may be needed