

DRAFT

**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, March 10, 2025**

PRESENT:

Joseph Loughren
Marianne Bastian
Debra Mitchell
Louisa Kieffer
Claudia Carpenter
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager
Beth Levy, President of the Friends

ABSENT WITH EXCUSE:

Library Board President Joseph Loughren called the meeting to order at 7:05 PM.

After review, a motion was made to approve the Minutes of the February 10, 2025 Regular Board Meeting. (Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Bastian, Carpenter) Motion carried 5 – 0.

After review, a motion was made to approve the March 1-10, 2025 Authorization list. (Kieffer, Carpenter) Motion carried 5 – 0.

After review, a motion was made to approve the February 11-28, 2025 **Prepaid** Authorization list. (Bastian, Carpenter) Motion carried 5 – 0.

After review, a motion was made to approve the March 1-10, 2025 **Capital Fund** Authorization list. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the February 2025 Payroll Warrant as presented by D. Mitchell. (Bastian, Carpenter) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending February 28, 2025 were reviewed.

The Director's Report dated March 10, 2025 was reviewed.

The statistics and circulation figures for February 2025 were reviewed.

After review, a motion was made to approve Personnel report for March 2025. (Carpenter, Kieffer) Motion carried 5 – 0.

The Head of Teen Services Department Head Report was reviewed.

The Assistant Director's Report was reviewed.

The Building and Grounds Report was reviewed.

A report from the Friends of the Library was reviewed.

After discussion, the following resolution was made to override the NYS Tax Cap for fiscal year 2025-2026:

Whereas, the adoption of this 2025-2026 budget for the Sayville Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Sayville Library voted and approved to exceed the tax levy limit for 2025-2026 by at least the sixty percent of the board of trustees as required by state law on March 10, 2025.

(Mitchell, Carpenter) Motion carried 5 – 0.

After review a motion was made to approve the proposed 2025-2026 Budget as presented. (Kieffer, Carpenter) Motion carried 5 – 0.

After discussion, a motion was made to approve the Library's participation in the Public Library Connect Program (Sora) through Sayville School District. (Mitchell, Carpenter) Motion carried 5 – 0.

After discussion, a motion was made to approve closing the Library at 6pm on Friday, July 25, 2025 for a Teen "Lock-in" program. (Bastian, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the 2024 NYS Annual Report. (Bastian, Mitchell) Motion carried 5 – 0.

The calendar of events for March 2025 and April 2025 were reviewed.

The next regular meeting of the Library Board will be held on Monday, April 14, 2025, at 7:00 PM.

A motion was made to adjourn the meeting at 8:47 PM. (Mitchell)
Motion carried 5 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

Debra Mitchell
Board Secretary