



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, June 9, 2025**

PRESENT:

Joseph Loughren
Marianne Bastian
Debra Mitchell
Louisa Kieffer
Claudia Carpenter
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Joseph Loughren called the meeting to order at 7:08 PM.

After review, a motion was made to approve the Minutes of the May 12, 2025 Regular Board Meeting. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Bastian, Carpenter) Motion carried 5 – 0.

After review, a motion was made to approve the June 1-9, 2025 Authorization list. (Kieffer, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the May 13-31, 2025 **Prepaid** Authorization list. (Bastian, Carpenter) Motion carried 5 – 0.

After review, a motion was made to approve the May 2025 Payroll Warrant as presented by D. Mitchell. (Bastian, Carpenter) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending May 31, 2025 were reviewed.

The Director's Report dated June 9, 2025 was reviewed.

The statistics and circulation figures for May 2025 were reviewed.

After review, a motion was made to approve Personnel report for June 2025. (Mitchell, Kieffer) Motion carried 5 – 0.

The Assistant Director's Report was reviewed.

A report from the Friends of the Library was reviewed.

A motion was made to approve the 2025-2026 Employee Salary Changes as presented effective July 1, 2025. (Mitchell, Carpenter) Motion carried 5 – 0.

A motion was made at 8:20 PM to enter Executive Session to discuss Personnel salaries. (Mitchell, Carpenter) Motion carried 5 – 0.

A motion was made at 9:46 PM to exit Executive Session. (Mitchell, Carpenter) Motion carried 5 – 0.

A motion was made to approve the 2025-2026 Employee Salary Changes for positions that are not included in the Collective Bargaining Unit as presented. (Mitchell, Carpenter) Motion carried 5 – 0.

The calendar of events for June 2025 and July 2025 were reviewed.

The Reorganization meeting will take place at 7:00 PM on Monday, July 14, 2025 followed by the Regular meeting of the Library Board.

A motion was made to adjourn the meeting at 9:58 PM. (Mitchell)
Motion carried 5 – 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

A handwritten signature in black ink, appearing to read 'Debra Mitchell', with a stylized, cursive script.

Debra Mitchell
Board Secretary