



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, January 12, 2026**

PRESENT:

Marianne Bastian
Joseph Loughren
Debra Mitchell
Claudia Carpenter
Jennifer Fowler, Director

ABSENT WITH EXCUSE:

Louisa Kieffer

Library Board President Marianne Bastian called the meeting to order at 7:36 PM.

After review, a motion was made to approve the Minutes of the December 8, 2025 Regular Board Meeting. (Mitchell, Carpenter) Motion carried 4 – 0.

After review, a motion was made to accept the Agenda. (Loughren, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the January 1-12, 2026 Authorization list. (Loughren, Carpenter) Motion carried 4 – 0.

After review, a motion was made to approve the December 9-31, 2025 **Prepaid** Authorization list. (Mitchell, Carpenter) Motion carried 4 – 0.

After review, a motion was made to approve the January 1-12, 2026 **Capital Fund** Authorization list. (Loughren, Mitchell) Motion carried 4 – 0.

After review, a motion was made to approve the December 2025 Payroll Warrant as presented by D. Mitchell (Loughren, Carpenter) Motion carried 4 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending December 31, 2025 were reviewed.

The Director's Report dated January 12, 2026 was reviewed.

The statistics and circulation figures for December 2025 were reviewed.

After review, a motion was made to approve the Personnel Report for January 2026. (Loughren, Mitchell) Motion carried 4 – 0.

The Head of Adult Services Report was reviewed.

The Building and Grounds Report was reviewed.

The Friends of the Library Report was reviewed.

No Unfinished Business.

No New Business.

No Correspondence.

The Suffolk County Ad for Libraries was reviewed.

The calendar of events for January & February 2026 were reviewed.

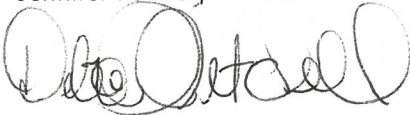
The next Regular meeting will take place at 7:00 PM on Monday, February 9, 2026.

A motion was made to adjourn the meeting at 9:00 PM. (Mitchell)

Motion carried 4 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jennifer Fowler

A handwritten signature in dark ink, appearing to read 'Debra Mitchell', written in a cursive style.

Debra Mitchell
Board Secretary