

## Electronic Resources

In response to advances in technology and the changing needs of the community, Sayville Library endeavors to develop collections, resources and services that continue to meet the cultural informational, recreational and educational needs of our community.

The Sayville Library does not monitor and has no control over information accessed electronically and cannot be held responsible for its content. Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding Users' activities. Library staff cannot control web content that often changes rapidly and unpredictably. Sayville Library makes no warranty, expressed or implied, for the timeliness, accuracy, or usefulness for a particular purpose, of information accessed via the Internet.

As with other library materials, restriction of a child's access to electronic resources is the sole responsibility of the parent/legal guardian. A Parent must give permission for his/her child to utilize the Internet when filling out a library card registration form.

In compliance with the Children's Internet Protection Act enacted in 2001, a technology protection measure (filter) that protects against Internet access by both adults and minors to visual depictions that are (1) obscene; (2) child pornography; or, with respect to use of the computers by minors, (3) harmful to minors is in place on all public computers. An adult may ask an administrator, supervisor, or other person authorized by the Library to disable the filter to allow for bona fide research or "other lawful purpose by an adult."

The Sayville Library provides access to a broad range of electronic information resources including the Internet. Use of these resources shall be consistent with the Library's policies and procedures and with applicable local, state, federal and international laws. Violations may result in loss of access. Unlawful activities will be handled with appropriate legal action.

The Internet stations may not be used to harass, disrupt, or embarrass other users, library staff, or the public. Users may not create "web-sites" or "home pages" residing on library resources.

The Sayville Library assumes no responsibility for costs, liabilities, claims, or damages arising from the use of electronic information resources.

### **USER RULES AND PROCEDURES FOR ALL ELECTRONIC RESOURCES**

Sayville Library card holders and out-of-district Suffolk County library cardholders may access the system using their own library card barcode. Nonresidents may sign in at the service desks for a guest pass or to be logged onto computers in the Youth Services areas. Proper ID with address must be shown.

The Library reserves the right to limit computer usage to library card holders in good standing, both Sayville residents and out-of-district patrons.

Maximum persons per station is one. An individual session may last up to three (3) hours for Sayville residents and one (1) hour for all other Users. To manage periods of high demand for computers, additional time will be given in small increments.

Users may not use personal software programs on library computers or alter library hardware or software configurations.

The library provides paper for printing, at a cost of 5¢ per sheet, 10¢ for color text, 25¢ for color photos. Printing must be completed during the allotted time.

Library staff, if available, may provide basic assistance for use of electronic resources and equipment.

Failure to use any electronic stations appropriately and responsibly may result in loss of library privileges.

### **ADDITIONAL RULES AND PROCEDURES FOR INTERNET USE**

Public Internet stations are available on a first-come, first-served basis.

If a Sayville resident is waiting, an out of district User may be asked to vacate a workstation before his/her time is up.

Because of library scheduling, technically-trained staff may not always be available for assistance. Help is limited to basic computer functions.

Printing/downloading must be completed within the allotted time. Users must supply their own storage devices for saving files.

Sayville Library extends the privilege of Internet access for public informational use only. Users may have no expectation of privacy for any materials residing on the workstation or server.

Users may not access material which would be considered offensive in a public building. The library staff shall determine what materials are considered "offensive." Users must be good citizens of the Internet community, abiding by the rules and procedures of the library as well as all remote systems accessed. Copyright and licensing agreements must be respected.

Sayville Library urges minors and their parents or guardians to keep in mind the following safety guidelines: 1) never give out identifying information such as home address, school name, or telephone number; 2) let parents or guardians decide whether personal information such as age, marital status, or financial information should be revealed; 3) never arrange a face-to-face meeting with someone via the computer without a parent's or guardian's approval; 4) never respond to messages that are suggestive, obscene, threatening, or make one uncomfortable and tell a parent or guardian if you receive such a message; 5) have parents or guardians report an incident to the Library; 6) remember that people online may not be who they say they are.

Adopted July 1997  
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