

Internet & Electronic Resources

In response to advances in technology and the changing needs of the community, Sayville Library endeavors to develop collections, resources and services that continue to meet the cultural informational, recreational and educational needs of our community.

The Library does not monitor and has no control over information accessed electronically and cannot be held responsible for its content. Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding Users' activities. Library staff cannot control web content that often changes rapidly and unpredictably. Sayville Library makes no warranty, expressed or implied, for the timeliness, accuracy, or usefulness for a particular purpose, of information accessed via the Internet.

It is the responsibility of the parent or guardian to monitor or restrict a minor child's access to electronic resources.

In compliance with the Children's Internet Protection Act enacted in 2001, a technology protection measure (filter) that protects against Internet access by both adults and minors to visual depictions that are (1) obscene; (2) child pornography; or, with respect to use of the computers by minors, (3) harmful to minors is in place on all public computers. An adult may ask an administrator, supervisor, or other person authorized by the Library to disable the filter to allow for bona fide research or "other lawful purpose by an adult." Depending on the availability of technology staff, the patron may need to return to the Library at a future time to have the filtering software disabled.

The Library provides access to the Internet and electronic resources made available on fixed workstations, WiFi, mobile devices and WiFi Hotspots, both inside and outside of the building. Use of these resources shall be consistent with the Library's policies and procedures and with applicable local, state, federal and international laws. Violations may result in loss of access. Unlawful activities will be handled with appropriate legal action. Patrons may use their own devices in compliance with this and the Personal Device Policy.

The Internet stations may not be used to harass, disrupt, or embarrass other users, library staff, or the public. Users may not create "web-sites" or "home pages" residing on library resources.

The Sayville Library assumes no responsibility for costs, liabilities, claims, or damages arising from the use of electronic information resources.

USER RULES AND PROCEDURES FOR ALL ELECTRONIC RESOURCES

Sayville Library cardholders and out-of-district Suffolk County library cardholders may access the Library's computers using their own library card barcode. Non-residents may sign in at the service desks for a guest pass or to be logged onto computers in the Youth Services areas. Proper ID with address must be shown.

The Library reserves the right to limit computer usage to library cardholders in good standing, both Sayville residents and out-of-district patrons.

Maximum persons per workstation is one. An individual session may last up to three (3) hours for Sayville residents and one (1) hour for all other Users. To manage periods of high demand for computers, additional time will be given in small increments.

Users may not use personal software programs on library computers or alter Library hardware or software configurations. At its discretion, with advanced notice, the Library may accommodate the temporary use of outside software for test-taking or a similar purpose.

The library provides printer services, at a posted cost. Printing must be completed during the allotted time.

Library staff, if available, may provide basic assistance for use of electronic resources and equipment.

Failure to use any electronic stations appropriately and responsibly may result in loss of Library privileges.

ADDITIONAL RULES AND PROCEDURES FOR INTERNET USE

Public Internet stations are available on a first-come, first-served basis.

If a Sayville resident is waiting, an out of district User may be asked to vacate a workstation before his/her time is up.

Because of Library scheduling, technically-trained staff may not always be available for assistance. Help is limited to basic computer functions.

Printing/downloading must be completed within the allotted time. User files cannot be saved on Library devices. Users must supply their own storage devices, purchase a device from the Library or use a *cloud* application for saving files.

Sayville Library extends the privilege of Internet access for public informational use only. Users may have no expectation of privacy for any materials residing on the workstation or server.

Users may not access material that would be considered offensive in a public building. The Library staff shall determine what materials are considered "offensive." Users must be good citizens of the Internet community, abiding by the rules and procedures of the Library as well as all remote systems accessed.

Copyright and licensing agreements must be respected.

Sayville Library urges minors and their parents or guardians to keep in mind the following safety guidelines:

- 1) never give out identifying information such as home address, school name, or telephone number
- 2) let parents or guardians decide whether personal information such as age, marital status, or financial information should be revealed
- 3) never arrange a face-to-face meeting with someone via the computer without a parent's or guardian's approval
- 4) never respond to messages that are suggestive, obscene, threatening, or make one uncomfortable and tell a parent or guardian if you receive such a message
- 5) have parents or guardians report an incident to the Library
- 6) remember that people online may not be who they say they are.

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